

## Application for "At-Large Structure" (ALS) Designation



Applications should be submitted electronically to [staff@atlarge.icann.org](mailto:staff@atlarge.icann.org). Please address any questions about the applications process to this address.

The form can be downloaded from <http://www.atlarge.icann.org/files/atlarge/als-application-form-en.doc>

### Organisation Contact information

1. Organisation's Name:

Cameroon League for Development (CAMLEAD)

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2. Organisation's email address: camleadngo@gmail.com

3. Organisation's phone number (include country/city codes):

00237 99 44 78 76 / 76 50 25 20

4. Organisation's address (location and postal address, if different):

P.O. Box 31332 Yaounde

Cameroon

Africa

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5. Organisation's website (URL) (if available):

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### Primary and Secondary Contact for Organisation:

*If accredited, the primary contact will be assumed to be that person who will cast any votes required, with the secondary person being the alternate – though your Organisation may at any time change its voting and alternate representatives.*

6. Primary contact:

a. Name: James Mbungyuh Tseyah

b. Email address: camleadngo@outlook.com

c. Telephone: 00237 99 44 78 76

7. Secondary Contact:

a. Name: Che Sylviliana Bih

b. Email address: [camleadngo@gmail.com](mailto:camleadngo@gmail.com)

c. Telephone: 00237 76 50 25 20

## Description

### 1. Structure and Governance:

- a. Is your Organisation constituted so that individual Internet users who are citizens or residents of countries within the Geographic Region in which your Organisation is based control your Organisation?

Indicate Yes or No: Yes

- b. Please explain the answer above in sufficient detail so that a person not familiar with your Organisation would be able to understand the reasons for your answer, and attach or reference the URLs where any statutes or operating principles or other supporting information related to this question can be found:

Individual internet users and consumers for which we created the Cameroon League for Development. **See attached the ARTICLES OF ASSOCIATION.**

- c. Is your organization formally incorporated or organized under a national legal jurisdiction?

Indicate Yes or No: Yes

**IF YES:** Please describe what legal recognition it has and indicate the place of legal incorporation or registration

The Cameroon League for Development has a certificate of incorporation to proof legality. It was registered in Yaounde, Cameroon by the Ministry of Territorial Administration and Decentralisation.

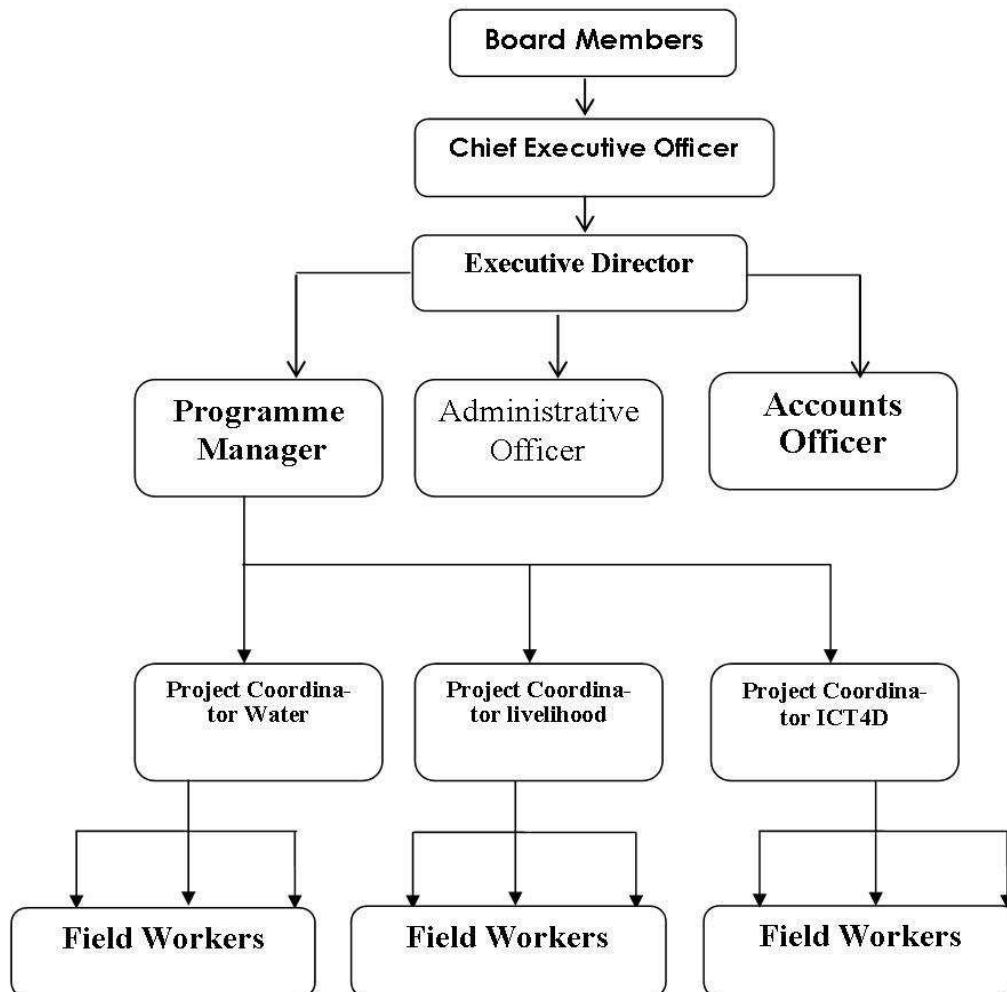
- d. Describe your Organisation's structure (e.g. governing and decision-making bodies and processes):



**CAMLEAD-NGO**  
**P. O. Box 31332**  
**Yaounde, Cameroon**  
**Building lives, Reaching Potentials**

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## **ORGANISATIONAL CHART**



**CAMEROON LEAGUE FOR DEVELOPMENT (CAMLEAD)**  
**P.O. BOX 31332 BIYEM ASSI YAOUNDE CAMEROON.**  
**Email: [camleadngo@gmail.com](mailto:camleadngo@gmail.com)/[camleadngo@outlook.com](mailto:camleadngo@outlook.com)**  
**Phone: 00237 99 44 78 76 / 76 50 25 20**

### **Art.13- THE EXECUTIVE BOARD AND FUNCTIONS**

- a) It shall be made up of the following officials
    - 1) The chief executive officer
    - 2) The deputy director
    - 3) Treasurer
    - 4) Secretary General
    - 5) Financial secretary
    - 6) Committees
      - Finance committee
      - Project committee
      - Decision making committee
  - b) It shall be presided over by the chief executive officer.
  - c) It shall meet at least every semester.
  - d) Executive members shall be elected as follows:
    - i) They must be active and regular members.
    - ii) Work in the interest of the organization
  - e) The General Assembly may at any time, revoke the appointment of members of the executive board. In case of emergency, the board may suspend and/or co-opt members into the board and to the general assembly. The modalities to replace board members shall be the same as per Article 10.1. C of these articles.
  - f) No one may be elected or continue as a board member if he/she does not fulfill the following conditions. He/she must:
    - i) Fulfill the conditions of membership
    - ii) Enjoy his/her civic rights and not have been found guilty of any common law offense involving dishonesty.
    - iii) Not in the past have been involved in any cash shortage, fraud and mismanagement, which might have led to the intervention of the officers of the law.
    - iv) Not be late by more than 3 months in the refund of any dues, loans or interest received from the organization.
    - v) Be physically present during his election.
    - vi) State before the assembly that they have enough time to perform their duties as board members.
    - vii) Not have been absent from three meetings of the board or assembles of General Assemblies for the past years without reasonably excuse.
    - viii) Have performed his or her duties as board members satisfactorily.
    - ix) Have at least the average contribution to the organization as at the date of elections.
    - x) Have been members for at least 12 months at the date of elections.
  - g) Half the number of the board shall be necessary to constitute a quorum.
  - h) Representation by proxy shall not be permissible on the board or any other committee of the organization.
- II (B) - office holders may earn honorarium. The conditions shall be laid down in the Internal Rules and Regulations. All other duties shall be honorary. However, expenses incurred in the course of performing such duties maybe reimbursed.

### **Art.14-FUNCTIONS OF THE EXECUTIVE BOARD MEMBERS**

#### **A. The Chief Executive Officer**

He/she shall:-

- i) Be elected by the general assembly under the same conditions as per Article 10, section II above provided that the chief executive officer must be from amongst the promoters of the organization. The promoters being those members who initiated the organization or who registered the first six months of promotion.
- ii) Convene, draw up the agenda and precise at the general assembly and board meetings.
- iii) Co-ordinate the activities of the organization and supervise other officials.
- iv) Nominate to remunerative posts and recommend termination of tenure of erring officials and appointees to the board and eventually the general assembly.
- v) Be a signatory to the organization's accounts.

**B. The Secretary General**

He/she shall:-

- i) Take down proceedings of meetings of the general assembly and executive meetings and present them as such following accepted norms, and provide a safe keeping of the minutes and other secretarial records of the organization.
- ii) Keep the organization abreast with its activities and action plans.
- iii) Write and sign or co-sign all official documents of the organization.
- iv) Draw up meeting agendas with the chief executive officer.

**C. The Treasurer**

He/she shall:-

- i) Be the sole custodian of the organization's funds and other assets as would be decided by the general assembly.
- ii) Keep records of all funds and other assets in his/her custody.
- iii) See to it that funds could be disbursed, have been approved by the Chief Executive Officer (C.E.O) or designated personalities as would be decided by the general assembly.
- iv) Shall ensure the financial sanity of the organization.
- v) Make sure that all withdrawals are countersigned in his/her records.
- vi) Be a co-signatory of the organization's accounts.

**D. The Financial Secretary**

He/she shall:-

- i) Organize the election of various dues/funds of the organization, make proper records, and keep them accordingly.
- ii) Handle all financial transactions and commitments.
- iii) See to it that the C.E.O or designated persons approve all financial transactions before countersigning for disbursement by the treasurer.
- iv) Prepare quarterly and annual statements of accounts.
- v) Participate in the preparation of annual budget of the organization and act as the resource person.
- vi) Provide the general assembly with helpful financial analysis for decision making.

**E. The Project Officer**

He/she shall:-

- i) Coordinate, approved and funded projects of the organization.
- ii) Follow up and draw action plans for project implementation and execution and further submit them to the executive board for approval.

- iii) Be a member of the project committee and as such make project proposals to the project committee for possible adoption.

**F. The Finance Committee**

- i) The finance committee shall be made up of 5 members including the C.E.O.
- ii) It shall have a quorum of at least 3 members.
- iii) It shall meet at least thrice (3 times) a year.
- iv) It shall report to the next meeting of the board.
- v) It may consult with advisers when necessary and may invite them to attend meetings without voting powers.
- vi) It shall receive a financial statement at each meeting and consider all matters relating to finance.
- vii) It shall recommend to the board on annual budgets prepared by the C.E.O for approval by the general assembly meeting.
- viii) Shall consider any other matter referred to it by the board.

**G. The Project Committee**

- i) It shall be made up of 5 members including the C.E.O
- ii) It shall have a quorum of at least 3 members.
- iii) It shall meet at least twice a year.
- iv) It shall report to the next meeting of the board.
- v) It may consult with advisers when necessary and may invite them to attend meetings without voting powers.
- vi) Give counsel on all projects and investments of the organization.
- vii) Shall consider any other matter referred to it by the board.

**H. The Decision Making Committee**

- i) It shall be made up of 5 members including the C.E.O.
- ii) It shall have a quorum of at least 3 members
- iii) It shall meet at least twice a year.
- iv) It shall report to the next meeting of the board.
- v) It may consult with advisers when necessary and may invite them to attend meetings without voting powers.
- vi) Shall oversee all projects related to cinema, education and agriculture of Cameroon.
- vii) Shall consider any other matter referred to by the board.

- e. Does your organization have written bylaws or other constitutional instruments?

Indicate Yes or No: Yes

IF YES: Please provide a copy along with your application (in English if available) Attached

- f. Explain the eligibility requirements (if any) for your Organisation's constituents/membership (if you provide a written application for admission as a member, you may attach a copy):

Any moral person and or legal entity that deems it necessary to affiliate with us for the realisation of our objectives sends an expression of Interest to CAMLEAD and when it is approved by the board of directors, the moral person or legal entity is then presented to the general assembly.

- g. In what language/s does your Organisation conduct its business?

English and French and Pidgin English.

**2. About Your Members**

- a. Do you have individual members with the ability to vote in or otherwise control the management of the organization?

Indicate Yes or No: Yes

*IF NO: Describe what role individuals have in the management and work of the organization.*

- b. Do you have organisations as all or part of your membership?

Indicate Yes or No: Yes

*IF YES: Describe whether they are profit-making, non-profit-making, a mixture of both, and/or what proportion of the total membership each type of private sector organization is. Please also describe what the nature of the organizational members is: For example, are they all of a similar type or interested in a similar activity or policy area?*

They are governmental, for profit as well as not profit organizations and institutions. They are institutions and organizations that operate in diverse policy areas.

- c. Do you have governmental bodies, or quasi-governmental bodies, as members of your organisation?

Indicate Yes or No: Yes

*IF YES: Please describe their nature and role in the decision-making and work of your organization, and the proportion of the total membership made up of these types of organization.*

CAMLEAD has some governmental bodies as partners but they do not take part in the decision-making process. They constitute 3% of the general membership of CAMLEAD.

- d. Describe the general membership – are they predominately of one (or more) professional background or interest group? (e.g. journalists, online rights activists, consumer organizations, individual consumers, etc.):

**Art. 10- GENERAL MEETING**

It shall be made up of all registered members of the organization.

It shall be the supreme decision making organ of the organization.

It shall be convened either by the chief executive officer, a (2/3) two third majority of the executive board, or at the written request to the executive board or at the least 51% of its members.

The general assembly may validly conduct business when 50% of its members are present. If the above quorum is not reached, the general assembly shall be reconvened within 15 days following the first meeting. The number of members then present or represented by another shall contribute the quorum.

An absentee member in a general assembly meeting may be represented by another member who can only represent one member. Representation shall be evidenced by a signed letter by the absentee member to the chief executive officer explaining his or her reasons for absence.

It shall meet within the first three (3) months every year. It shall deliberate and decide on the following:

The adoption, ratification or rejection of account for the previous year.

The ratification of admissions or expulsion of members.

The registration fees, annual dues and other development charges.

Appeals against fines imposed by the executive board.  
Beside deliberations, it shall serve as a forum for membership education.  
Deliberation on the management report presented by the C.E.O.  
Approve the budget for the next financial year.  
Elect the general members of the executive board, when elections are due.  
Validate board decisions to admit and expel members.  
To amend the Articles of Association and Internal Rules and Regulations of the Organization.

It is worth noting that they constitute more professional background and interest group. They ofcourse span from individual consumers to consumers organisations and also online rights activists.

- e. Describe how your Organisation keeps its constituents/membership informed about, and enables them to participate in, decisions regarding issues of interest:

**Art. 5- MEMBERSHIP-RIGHTS AND DUTIES**

**Types of membership:**

**Founding fathers**

**Board of directors**

**Honorary members**

**Ordinary members**

Founding members are those whose names and signatures appear on the certificate of registration, and those who bought the ideas of the founding father and accepted to work as promoters of the organization.

Board of Directors is accorded to such other persons through elections from the general assembly and from the founding board for the promotion of the organization.

Optionally has honorary members is optionally accorded to physical and moral persons with moral integrity in or out of Cameroon who, though not desirous to be fully involved in the course of the social activism, assists the organization with substantial material and financial means for the promotion of their activities.

Ordinary members which are accorded to physical and moral persons who willingly apply and are ready to meet the minimum charges set in the internal rules and regulations.

Anybody with a penchant for our objectives may become a member provided he/she is willing to assist the organization and also fulfill the following obligations:

Anybody may become member, provided that his/her application is approved by the meeting of members, and that he/she pays up his/her shares.

Other conditions for membership shall be as follows:

- a) Application for admission shall be submitted and accompanied by two forms endorsed by the executive board.
- b) Application for admission shall be approved temporarily by the Executive Board, pending ratification by the General Assembly Meeting.



- c) A person after due acceptance shall be considered a member only when he/she must have paid the regulation membership fees and engagement fees as determined by the general assembly.
- d) Applicant shall be more than 21 years old.
- e) Be of exemplary character

**Art. 6- RIGHTS OF MEMBERS**

Any registered member shall have the right to:

- Attend the general meetings; participate in decisions taken at such meetings and vote;
- Be elected to the bodies of the non-governmental organization, subject to the provisions of section 23 (3) of Law No 92/006 of 14 August 1992;
- Use the services and facilities of the non-governmental organization in strict conformity with the goals of the non-governmental organization.
- Consult the articles of association, internal rules and regulations, registers, minutes of general meetings, reports, annual accounts and inventories and investigation and audit reports at the head office;
- Withdraw from the non-governmental organization at the end of the period of his commitment thereto. On withdrawal or expulsion, there will not be any reimbursed.

**Art. 7-DUTIES OF MEMBERS**

Membership in this non-governmental organization shall entail the following:

- The obligation to comply with the law governing non-governmental organization and with the decisions taken by the general meeting and the board of directors, in accordance with the law and articles of association;
- The agreement to use the services and facilities of the non-governmental organization in accordance with the commitments he made at the time of registration as a member;
- The obligation not to join any other non-governmental organization in the same area of jurisdiction;
- The obligation to pay any statutory fines resulting from non-compliance with the articles of association or from non-fulfillment of business commitments;
- The obligation to pay membership dues under the conditions lay down in these articles of association;
- To attend meetings and take part in decision making.
- To show good cooperative spirit, inform non-members and encourage them to join.
  - To bring out problems affecting the organization and look for solutions.
  - To participate in the organization's projects both physically and financially.
  - To attend educational meetings and seminars organised by the organization.
  - To comply with these Articles of Association and the Internal Rules and Regulations, the law on associations and its decree of Implementation.

The level of responsibility that members have for the organization's debts in the event of liquidation or loss shall be the equivalent of the membership and commitment fees and financial contributions in specific projects.

**Art.8-TERMINATION OR WITHDRAWAL OF MEMBERSHIP**

A person shall cease to be a member,

- A-In the event of death, permanent mental illness, voluntary withdrawal, words and deeds that shall have been judged to be contrary and detrimental to the spirit, interest and image of the organization.

B-In case of a withdrawal, a written notice shall be made to that effect at least 3 months before the date of departure.

**a) By expulsion**

The Executive Board may, following a two third (2/3) majority vote expel or suspend a member for the following reasons:

- Any dishonest act or misconduct contrary to the provisions of these Articles of Association and detrimental to the goals and objectives of the organization.
- Repeated failure to abide by the internal rules and regulations
- Any member may withdraw from the organization provided that, a three months notice to that effect is given provided also that the reasons for such a withdrawal are stated in writing and addressed to the Executive board.
- The expulsion of a member shall be decided in session of executive and later brought to the general body and may have to defend themselves before the executive board.
- Other reason approved by the general assembly.

Before expulsion or suspension is pronounced, the member concerned should have been served a written warning and when he /she does not comply within the next 60 days, the concerned shall be expelled. This decision shall, however, be subject to the right to appeal before the general assembly which shall decide on simple majority vote basis and whose decision shall be final.

-A withdrawal shall not put an end to commitments taken by former members (suspended/expelled) or their rightful representatives, vis-à-vis the organization including the refund of loans for which they acted as suretees and all other funds owed to the organization.

-A member who voluntarily withdraws may re-apply for admission. In such a case, the entrance fees shall be doubled if the application is approved by the general assembly.

-In case of suspension, expulsion or voluntary withdrawal, the member shall not be entitled to any refund of membership and annual dues or any part of the organizations reserves or surpluses.

The procedures shall be as elaborated in the internal rules and regulations.

**f. Approximately how many members, of each type of membership class if you have more than one, do you have?**

There are 6 board members, 10 executive members and 9 volunteers, making a total of 25.

**3. Provide support for the statement that your Organisation is self-supporting (by answering "yes" you confirm that it will not rely on ICANN for funding):**

Indicate Yes or No: Yes

**4. What is the primary source, or sources, of funding for your Organisation? (if unfunded/entirely voluntary simply indicate "N/A"):**

- Membership fees
- Project Writing
- Members project contributions
- Annual contributions
- Reserve funds

- Surplus funds
- Donations, grants, legacies and subsidies
- Loans
- Fines
- Sales
- Service charges or consultancy

5. Do you receive any funding from government agencies or for-profit entities? If so, please describe below and describe their involvement in the activities of the organization (if they so participate):

*We receive In kind donation to the Cameroon League for Development from government. They are not very involved in in our activities.*

6. Does your Organisation commit to supporting its individual constituents'/membership's informed participation in ICANN?

Indicate Yes or No: Yes

6. Does your Organisation post on the Internet publicly-accessible, current information about your Organisation's goals, structure, description of constituent group(s)/membership, working mechanisms, leadership, and contact(s) (if this information currently is available, provide URLs)?

Indicate Yes or No: Yes

7. Provide information on your Organisation's leadership (leaders' names, positions, emails):

JAMES MBUNGYUH TSEYAH Founder & CEO camleadngo@outlook.com

CHE SYLVILIANA BIH Director of Finance camleadngo@gmail.com

MBUH BERNARD Executive Director camleadngo@yahoo.com

NDONYI CYPRIAN Secretary General camleadngo@yahoo.com

ENOW PETER Programme Officer camleadngo@gmail.com

ASANGA CYPRIAN Director of Archive camleadngo@yahoo.com

AUGUSTINE CHII NGEK Director of Corporation camleadngo@gmail.com

NANA DELPHINE MEKOUNTE Adviser camleadngo@gmail.com

FELIX ATEM OBEN Legal Adviser camleadngo@gmail.com

## Objectives

1. Please describe your Organisation's mission and purpose (please attach any mission or policy statement for your Organisation, if in writing, or provide a URL, if posted):

### Objectives

1. ICT for sustainable development
2. Emergencies (natural hazards)
3. Sustainable Water Management
4. Sustainable Development

5. Social Theatre

a. VISION

To have an informed society with equal opportunities.

b. MISSION

To have constructive and effective efforts for the promotion of information and the internet and valorization of the rural poor through financial assistance, education and training, through the use of participatory approaches.

2. What ICANN-related issues currently are of interest to your Organisation's constituents/membership:

- IPv6 Deployment
- Internet Governance
- Policies Enabling Access
- Domain Name System Security (DNSSEC)
- Internet and Human Rights

3. If your Organisation is accredited, will it commit to participating actively in the Regional At-Large Organisation (RALO) for the region in which your Organisation is based?

Indicate Yes or No: Yes

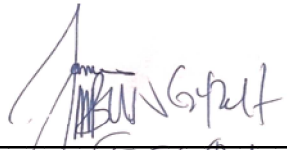
4. If your Organisation is accredited, does it or will it agree to adhere to the provisions of the Memorandum of Understanding (MoU) between the other ALSes in your Geographic Region and ICANN, as if it were an original signer of that document?

Indicate Yes or No: Yes

The texts of the MoUs can be found at:  
<https://community.icann.org/display/atlarge/Reference+Texts>

**Signature**

Include the name, and title, if applicable, of the individual who is authorized by your Organisation to sign this application and commit your Organisation to comply with ALS criteria.

Signature:  \_\_\_\_\_

Name: James MBUNGYUH TSEYAH

Date: 19/08/2014

Title: Founder & CEO