
Organization Contact Information

a. Organization Official Name

National Information Technology Professionals Association of Afghanistan

a1. Organization Name in English (if available)

National Information Technology Professionals Association of Afghanistan

a3. Organization Name Acronym (if available)

NITPAA

b. Organization Wiki

c. Organization's official website URL

<http://www.nitpaa.org>

d. Organization email address

info@nitpaa.org.af

e. Organization phone number (include country/city codes)

0093780560270

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f. Organization mailing address (location and postal address, if different)

Appartment #11, block 21b, 1st Macrorayan, District 16,

Kabul, Afghanistan

g. Organization Country

Afghanistan

h. Organization City

Kabul

i. Upload Organization Logo

https://atlarge-rails-production.s3.amazonaws.com/uploads/at_large_structure/logo/561/nitpaaLogo.png

Primary contact

Primary contact Name

Ahmad Waleed Khaliqi, President

Primary contact Email

waleed_khaliqi@live.com

Primary contact Telephone

0093780560270

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Secondary contact

Secondary contact Name

Nooria Ahmadi, Executive Board Member

Secondary contact Email

nooriaahmadi3@gmail.com

Secondary contact Telephone

0093787344979

Other contact

Additional contact information (name, email, telephone, etc.)

Said Zazai, Board Member

E: saidsemail@gmail.com

Tel: 0093708064251

Structure and Governance

a. Are members of your organization residents of this specific region you seek to represent?

Yes

b. Are the officers of your organization residents of this specific region?

Yes

Please explain the answer above in sufficient detail so that a person not familiar with your Organization would be able to understand the reasons for your answer, and reference the URLs where any statutes or operating principles or other supporting information related to this question can be found:

Majority of the members and officers are resident of Afghanistan, however the organization is open to all Afghan citizens studying or working abroad and non-citizens who are residing in Afghanistan. Further details about membership can be found at http://www.nitpaa.org.af/?page_id=33

c. Is your organization formally incorporated or organized under a national legal jurisdiction?

No

d. Describe your Organization's structure (e.g. governing and decision-making bodies and processes):

Board (Core board members)

Executive Board (President + Executive board members)

Committees

Members

e. In what language/s does your Organization conduct its business?

Primarily English but also in Pashto and Dari.

About Your Members

a. Do you have individual members with the ability to vote in or otherwise control the management of the organization?

Yes

Bylaws allow members to elect its executive officers at the annual meeting where officers serve for one year.

b. Do you have organizations as all or part of your membership?

Yes

IF YES: Describe whether they are profit-making, non-profit-making, a mixture of both, and/or what proportion of the total membership each type of private sector organization is. Please also describe what the nature of the organizational members is: For example, are they all of a similar type or interested in a similar activity or policy area?

NITPAA has two type of memberships, student and professionals. Though both types are free of any charges however this helps the organization in program development and the types of events that we hold for the members. We also have committees where individual members perform research and take part in policy discussions and documentations.

c. Do you have governmental bodies, or quasi-governmental bodies, as members of your organization?

No

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d. Describe the general membership – are they predominately of one (or more) professional background or interest group? (e.g. journalists, online rights activists, consumer organizations, individual consumers, etc.)

Majority of the members are university graduates or young professionals from Computer Science and IT backgrounds.

e. Describe how your Organization keeps its constituents/membership informed about, and enables them to participate in, decisions regarding issues of interest:

For Members we have a Facebook page that has over 8,000 followers and Facebook Group. All announcements about the organization and events are made on our website and as well as on Facebook page and group.

f. Approximately how many members of each type of membership class (if you have more than one) do you have?

Total Number of Members: 214

Professional : 93

Student: 121

g. Explain the eligibility requirements (if any) for your Organization's constituents/membership:

Any Afghan (Inside or Outside Afghanistan) - needs to fill a form to become a member.

Funding

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a. What is the primary source, or sources, of funding for your Organization? (if unfunded/entirely voluntary simply indicate “N/A”):

N/A

b. Is your organization mainly self-supporting and would not be dependent on ICANN funding for the day-to-day operations of the organization?

Yes

c. Do you receive any funding from government agencies or for-profit entities? If so, please describe below and describe their involvement in the activities of the organization (if they so participate):

We had limited funding and support from private local companies in Kabul. We had private companies hosting our events and meetings.

Communication

a. Does your Organization commit to supporting its individual constituents'/membership's informed participation in ICANN?

Yes

b. Does your Organization post on the Internet publicly-accessible, current information about your Organization's goals, structure, description of constituent group(s)/membership, working mechanisms, leadership, and contact(s)?

Yes

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If this information currently is available, provide URLs

On our website: <http://www.nitpaa.org.af>

c. Provide information on your Organization's leadership (leaders' names, positions, emails):

Ahmad Waleed Khaliqi, Presedent, - waleed_khaliqi@live.com

Mahmood Hellali, Board Member - mahmood.h24@gmail.com

Nasrat Khalid, Board Member - nasratkhalid3@gmail.com

Farshid Ghyasi, Board Member - farshid@netlinks.af

Said Zazai, Board Member - saidsemail@gmail.com

Jawid Hamdard, Board Member - javidhamdard@googlemail.com

Tariq Meeran, Board Member - tariqmeeran@yahoo.com

Ahmad Fahim Aey, Board Member - fahim.asey@gmail.com

Hameed Sherani, Board Member - haidersherani@yahoo.com

Mustafa Ghaznavi, Board Member - mustafa@codezone.af

Mustafa Ehsan Alokozay, Board Member - mustafa.aloko@gmail.com

Qudratullah Hiwadpal, Board Member - q.hiwadpal@gmail.com

Israr Karimzai, Board Member - karimzai@gmail.com

More details on our website leadership page:

http://www.nitpaa.org.af/?page_id=9

d. Are the leaders of your organization, as individuals, involved in other similar organizations or entities?

Yes

If yes, please say which ones:

ISOC, ICANN, APNIC, APSIG, UN-IGF

Objectives

a. Please describe your Organization's mission and purpose (please post in the text box below or provide a URL, if posted):

NITPAA is an advocate of IT infrastructure development, innovative expansion and capacity development through strategic use of technology. As a not-for-profit, membership-driven organization, it relies on volunteer collaboration of its members. Membership is available to all individuals in Afghanistan and Afghans working and studying abroad.

We are committed to helping our members achieve greater success through advocacy, public policy, education, networking, professional development, events and business development opportunities in domestic and foreign markets. Some of our objectives include:

Networking and collaboration.

Academic development through exchange of knowledge, skills and expertise among IT professionals, students, general public, and businesses.

IT policy development through discussions, exchange and generating reports.

Career development and equal employment opportunities.

Provide and gather experts opinion/expertise working in global and multinational enterprise in various industries.

b. What ICANN-related issues currently are of interest to your Organization's constituents/membership:

Our members are part of Arabic IDN, ccNSO, NCUC and Middle East Strategy working group and interested to expanding contribution to them. Members are also interested in channeling end-users' perspectives to the ICANN community through At-Large.

c. Has your organization set up any event, meeting, or real-life activity pertaining to Internet governance issues, or other issues related to the interests of individual users?

Yes

If yes, please provide examples:

- a. A webinar on IG and IANA transition in 2015 with ICANN middle east team.
- b. Hosted remote participation hub for IGF 2015.
- c. With APSIG 3 members participated in InSig, 1 in MEAC-SIG and 5 in PkSIG in 2016.
- d. Help a number of APNIC trainings remotely.

d. Has your organization been active in international, regional or national Internet governance issues?

Yes

If yes, please provide examples:

We have active contributions at ICANN, APNIC, ISOC and IGF.

e. If your Organization is accredited, will it commit to participating actively in the Regional At-Large Organization (RALO) for the region in which your Organization is based?

Yes

f. If your Organization is accredited, does it or will it agree to adhere to the provisions of the Memorandum of Understanding (MoU) between the other ALSes in your Geographic Region and ICANN, as if it were an original signer of that document?

Yes

g. Does your organization have written bylaws or other constitutional instruments?

Yes

IF YES: Please insert the text of the written bylaws or other constitutional instruments below (in English if available)

Bylaws of National Information Technology Professionals Association of Afghanistan (NITPAA)

Article I – Name

This association licensed under the "Not-For-Profit Act" of the Islamic Republic of Afghanistan shall be known as the National Information Technology Professionals Association of Afghanistan (NITPAA). NITPAA will be referred to in the bylaws as the Association. The principal office shall be located in Kabul, Afghanistan.

Article II – Object

NITPAA is an advocate of IT policy development, innovative expansion and capacity development through strategic use of technology. As a not-for-profit, membership-driven organization, it relies on volunteer collaboration of its members.

Article III – Membership (Classification and Eligibility)

Section 1 – Classification

The Association is comprised of 5 board members, 3 advisory members, one treasurer, two administrators and 12 highly qualified IT professionals as founding members. The application form for a prospective member shall concisely state the applicant's legal education, professional employment and such other information as may be required by the board of directors to determine the appropriate class of membership.

- a. Professional Members: Anyone working in the Information Technology sector in Afghanistan or any Afghans working in this sector/industry outside of Afghanistan can be professional members of this association.
- b. Student Members: IT, Computer Engineering and Computer Science students anywhere in Afghanistan or Afghan students abroad are eligible for this category of membership. Student members shall maintain membership status so long as they remain a student in good standing.

Section 2 – Term

A membership and fiscal year shall be January 1 through December 31

Section 3 – Non-Discrimination

The NITPAA shall not deny membership to individuals on the basis of race, color, ethnicity, national origin, religion, sect, gender, sexual orientation, age, disability, marital status, or economic status. Any organization which denies membership on any such basis shall not be affiliated with the Association.

Article IV – Application and Resignation procedures

Anyone can apply to be a member of the association as described in the Article III section 1 of this bylaws. Any member willing to resign from the association will have the right to do so by submitting their resignation in writing (paper or email).

Article V – Officers

1. The officers of this Association shall be: President, Executive Secretary, Administrator, and Treasurer. These officers constitute the Council.
2. All officers of the Association must be members of NITPAA.
3. The officers shall be elected by a plurality of the votes cast at the annual election meeting. They shall take office on January 1 and serve for one year.
4. Appointment or nomination of an individual to an officer positions within Association shall be in general limited to two full consecutive terms in the same position. This recommendation is intended to encourage the continuing infusion of new volunteers into the organization and to encourage office holders to give thought to planning for their successor. Appointment or nomination to a third or subsequent consecutive term should be limited to situations where such appointment or nomination is believed to be in the best interests of the Association.

Article VI – Officers: Duties and terms of office

Section 1 – The President is the principal officer and shall;

- a. be responsible for leading the Association and managing its activities in accordance with the policies and procedures of the Association and these bylaws.
- b. preside at all meetings of the Association.
- c. prepare an annual report of Association activities and business relationships at the Annual meeting and report to the board of directors.
- d. sign, when authorized by the Board of Directors, contracts and other instruments connected with the business and professional activities of the Association.
- e. serve, consistent with the Board of Directors' policy, as the official representative of the Association.
- f. appoint, with the advice and consent of the Board of Directors, all committees except as otherwise provided in the Bylaws.
- g. be an ex-officio member of all committees of the Association.

Section 2 – The Vice President shall;

- h. The Vice President shall preside at meetings in the absence of the President, assist the President in the management of the Association, and perform other duties that may be assigned by the President.

Section 3 – The Administrator shall;

- i. record the minutes of all meetings of the association and the board of directors;
- j. be custodian of all documents, including association bylaws, special rules, and standing rules;

- k. conduct correspondence as directed by the association, the board of directors, or the president;
- l. send a call/email of the meeting to each association member; and
- m. fulfill such other duties as may be assigned by the association, the board of directors, or the president.

Section 4 – The Treasurer shall;

- n. be custodian of all funds, disbursing them as directed by the association;
- o. present a financial statement at each association meeting and as requested by the board of directors;
- p. prepare the financial records for audit;
- q. fulfill such other duties as may be assigned by the association, the board of directors, or the president.

Article VII – Board of Directors

Section 1 – The board of directors shall be composed of the following positions:

- a. The President of the Association
- b. The chairperson of each committee

Section 2 – The Board of Directors shall have the following duties:

- a. Have general supervision of the affairs of the Association between meetings.

- b. Determine the times and places of Board of Directors meetings and other meetings.
- c. Approve, create or discontinue, and supervise committees.
- d. Amend bylaws.
- e. Make recommendations to the Association.

Article VIII – Meetings

- a. The President shall prepare the agenda for every meeting of the Association and transmit it to the Administrator, who shall make it a part of the notice of the meeting. In addition to such items as the President shall determine to be appropriate, the President shall include in the agenda any item directed to be included by the Executive Committee. Notice of any annual or special meeting of the Association shall be emailed to each member, not less than 5 nor more than Sixty days before the date of the meeting.
- b. The President or other presiding officer at any meeting of the Association shall determine the order of business. This order may be changed by vote of a majority of the members present and voting at such meeting.
- c. Meetings shall be held at a time and place determined by the board of directors.
- d. The meetings shall be for the purpose of electing officers, receiving reports of officers and committees, and for any other business that may arise.
- e. Committee meetings shall be held on monthly basis to assign tasks to each member of the committee and there on communicate via email or phone to finalize and document the tasks for the end report.
- f. The committee meetings shall be scheduled on the first Thursday of each month.

Article IX – Committees

The President, subject to the approval of the board of directors, shall appoint such standing, special, or ad hoc committees as may be required by the bylaws, as he or she finds necessary. Committee Chairpersons shall be appointed by the President and board of directors and responsible to the President.

Committees may be established or discontinued by the Board of Directors, subject to policies set forth in the bylaws and to interpretations of these policies as may be developed by the Board of Directors. When requested by the President, the Chairperson of any committee shall report to the Board of Directors.

1. Security and Privacy
2. E-Government
3. Localization
4. ICT Policy
5. ICT Education

Article X – Nomination and Election procedures

1. A vacancy in the President//Board of Directors positions shall be filled by election of the members by a majority of votes cast.
2. Any officer, including the President/Board of Directors, may be removed from office or suspended from office by a vote of majority of the members at a regular meeting. Removal or suspension should be with a cause. The person under consideration shall be given an opportunity to be heard at the meeting with sufficient notice of the proposed removal or suspension. Upon a vote of removal or suspension of the President, the Board of Directors shall appoint a temporary president from among them until the elections.
3. A vacancy in a Committee Chairperson position shall be filled by appointment of the President with input from board of directors and the outgoing Committee Chairperson.

Article XI – Methods of amending bylaws

Bylaws will be changed and updated over time as the needs and the organization of the corporation change. The following are the default steps for approving bylaw changes.

Step 1 – The Board of Directors initiates a change to a general bylaw. The effective date of this change is the date it is approved by the directors.

Step 2 – The bylaw change is placed on the agenda for the next meeting of members.

Step 3 – Members confirm the by-law change – or they amend it and then confirm it – by ordinary resolution.

Step 4 – If the members reject the by-law adopted by the directors, the bylaw change ceases to have effect on the date it is rejected by the members. Alternatively, if the directors fail to submit the bylaw change to the members at the next members meeting, the bylaw change ceases to have effect on the date of the members meeting at which it should have been submitted to the members. In such cases, future bylaw changes that have substantially the same effect as the one rejected or not submitted will not become effective on approval of the directors. They only become come into effect when approved by the members.

Article XII – Procedures of dissolution

In the event of the dissolution of the Association by action of the Board of Directors and approval by a majority of the General Assembly, its assets shall be used to pay current indebtedness. In the event a balance remains after these obligations have been met, it shall be assigned to not for profit educational or charitable organizations, institutions, or projects or assigned to welfare projects or services.

Signature

Signature

Nooria Ahmadi

Name

Nooria Ahmadi

Title

Executive Board Member