

Draft Agenda ccNSO Council Meeting

9 February 2017, 11.00 UTC

1) Welcome and Apologies

Attendance list is available at: <http://ccnso.icann.org/about/council/attendance.htm>

Administrative Topics

2) Minutes and Actions

Minutes 12 January 2016.

Katrina:

Minutes have been distributed in January, no comments received

Action 125-01:

The Chair to inform ICANN staff as well as relevant SOAC chairs on selection.

Completed

Action 125-02:

Secretariat to launch selection process – ccNSO liaison to the ALAC

Completed

Action 125-03:

Add progress implementation 1 October Bylaws, specifically EC AC as an agenda topic for joint sessions with other SO/ACs.

Ongoing

3) Overview inter-meeting Council decisions

- Selection ccNSO liaison to ALAC
- Decision to support limited scope ATRT 3 review
- Support for Nigel Roberts suggestion to seek additional information (see further item 8 of agenda)

4) Appointment volunteers

4.1 Appointment ccNSO Liaison to GNSO

Informational (was for decision)

Included Application letters and other material applications to date

The call for volunteers for the ccNSO liaison to GNSO closed 7 February 2017. Two candidates have put their name forward: Ben Fuller (.na) and Biyi Oladipo (.ng).

Their application etc. are included in the pack.

Substantive topics

5) Specific reviews

5.1 Update on current state of play specific reviews

For discussion

- **SSR 2**
- **Directory Services (WHOIS)**
- **ATRT 3**

5.2 Directory Services and ATRT 3 selection process

For discussion

The call for volunteers for the Directory Services has closed on 20 January 2017 (after being extended). The list of volunteers is available at:

<https://community.icann.org/pages/viewpage.action?pageId=63145857>

Potentially 6 candidates listed will seek endorsement from the ccNSO.

The call for volunteers for ATRT 3 was published recently (31 January):

<https://www.icann.org/news/announcement-2017-01-31-en>

The ccNSO Guideline as adopted by Council on Selection of candidates for the specific reviews does not match the process as initiated nor are the required Operating Standards (section 4.6 (a) (i)). These Standards are supposed to provide the specific guidance on the selection process of candidates as well operating practices for each of the specific reviews and review teams, for example internal decision making.

For discussion: selection process and other steps

6) Organizational review of the ccNSO and its timeline.

For information

As discussed the ccNSO Councilors on the working party are expected to meet with the Board Operational Effectiveness Committee (OEC) and the Council is expected to decide to initiate a call for volunteers for the community members on the “working party”.

To date it is suggested to:

- As discussed on the 12 January Councilors on the working party have been put their name forward. They include one Councilor from every region and one former NomCom appointee.
- Webinar for Councilors has been organized. The recording will be made available. Purpose of the webinar was to explain scope of the review, the process itself, anticipated roles of the Council and working party and Independent Reviewer.

The Copenhagen conversation with the OEC is foreseen to define the scope of the review.

To inform the community a session has been included as part of the ccNSO meeting days in Copenhagen.

7) Update Guidelines

7.1. Date Council elections

For discussion to provide guidance to GRC

The GRC is currently working on the Council Guideline and seeks guidance from Council. Since the creation of the ccNSO Council election were organized with the understanding that (re-)elected Councillors take their seat at the end the February/March f-2-f meeting. This was done with an understanding that the ICANN Bylaws state that (re-)elected Councillors take their seat at the end of annual general meeting, which coincides with the ICANN annual meeting.

7.2 Adoption Council Practices Guideline

For decision

The Guideline Review Committee (GRC) has updated the ccNSO Council Meetings Guideline (2008) (<https://ccnso.icann.org/about/guidelines-ccnso-council-meetings-08may08-en.pdf>). The updated version was shared with Council and no comments were received. That version was also shared with the community to seek their feed-back and comments, and again no comments were received. The GRC submits its draft Guideline: ccNSO Council Practices for adoption. Once adopted it will replace the ccNSO Council Meetings Guideline.

Draft resolution

Background

The work of the GRC touches on the documents that the ccNSO community uses to guide all aspects of its work including, among others, the ccNSO Council meetings.

As part of its work the GRC reviewed the ccNSO Council Meeting (2008), also taking into account the 1 October 2016 ICANN Bylaws. The initial draft was presented to the ccNSO Council and afterwards to the community.

Draft Decision

The ccNSO Council adopts the ccNSO Guideline: ccNSO Council Practices as proposed by the ccNSO Guideline Review Committee (GRC WG)

The ccNSO Secretariat is requested to publish the Guideline as soon as possible on the ccNSO Website and inform the community accordingly. The adopted Guideline will be effective 7 days after publication of the Guideline on the ccNSO Website.

8) ccNSO Travel funding

For discussion: request increase travel slot numbers FY 18 and beyond.

To date the ccNSO can assign 12 travel slots (a travel slot is the combination of travel, hotel accommodation, and per diem). The mechanism of assignment is guided by the ccNSO travel funding guideline and managed by the ccNSO Council travel funding committee. If the Council intends to request an increase the number of travel slots for FY 2018 and beyond, the window of opportunity is limited to the public comment period on FY 2018 Ops Plan and Budget public comment period. Increases in travel funding to ICANN meetings are intended to be structural i.e. not just for FY 18, it will be treated as part of regular budget. The public comment will open early March.

Note that the expenses associated with ccNSO travel slots are part of the specific costs attributed to the ccTLD community (as defined in the ccNSO Finance WG Final report: <http://archive.icann.org/meetings/buenosaires2013/en/schedule/sun-finance/presentation-finance-final-17nov13-en.pdf>)

Discussion topics:

- Does the Council want to request increase in number of travel slots? If so, how to organize, ccNSO statement procedure)
- What is number of slots needed? For whom?

If the number of slots will be increased, the ccNSO Travel Funding Guideline will need to be updated as well.

9) Updates CSC, RZERC and EC AC

- CSC (Byron Holland)
- EC AC (Stephen Deerhake)
- RZERC (written update Peter Koch)

10) WG updates

10.1 Update CCWGs

- CCWG Accountability (no material changes since previous Council update)
- CCWG Use of country and territory names (written update Annebeth Lange)

The CCWG hopes to publish its Interim Paper for public comment by 17 February 2017. The comment period will remain open well beyond the Copenhagen meeting.

- CCWG Internet Governance (Young Eum Lee)

- CCWG Auction Proceeds (Ching Chiao)

10.2 Update WG

- GRC (Katrina Sataki)
- Update Programme WG (Alejandra Reynoso)
- Update Drafting Team& PDP (Nigel Roberts, Bart Boswinkel)

11) Council Updates

11.1 Chair Update

11.2 Vice-Chair Update

11.3 Councilors Update

11.4 Regional Organizations Update

11.5 Secretariat update

12) Liaison Updates

12.1 GNSO Update.

12.2 ALAC Update (Interim: Maureen Hilyard).

13) Next meetings

- Copenhagen meetings
 - Sunday, 12 March 2017, Workshop and prep meeting f-2-f meeting, Copenhagen ICANN 58, Sunday 12 March, noon local time, lunch included.
 - Workshop to discuss:
 - Roles and responsibilities ccNSO Councilors, includes prep chair and vice – chairs election, membership standing committees
 - Annual Work Plan
 - Prep meeting: Prep discussions and assignment of leads on core topics meeting.
 - ALAC-ccNSO Council meeting (tentatively) Sunday 12 March 17.00 local)
 - ccNSO-GNSO Councils meeting, Monday 13 March, 12.15-13.45 local time.
 - Board- ccNSO meeting. Most likely Tuesday 14 March 2016 in the morning. TBC'ed. Suggested topics:
 - Implementation of 1 October 2016 Bylaws:
 - Implementation of operation of processes and mechanisms related to the Empowered Community.
 - Board Designations by EC AC

- Clarity around roles and responsibilities of all parties involved with respect to Budget and Operational Plans
- Concurrent Specific Reviews without agreement on parameters (Operating Standards) which is also Bylaw requirement and are supposed to set the ground rules for each of the reviews, including the selection of candidates
- Concurrently ccNSO expected to participate in 3 Accountability related efforts: CCWG WS 2, ATRT 3 and ccNSO review, in addition 2 other specific reviews (SSR2 and ATRT 3).
 - WG EPSRP next steps (Board response to letter)
 - ccNSO-GAC meeting, tentatively Tuesday 14 March.
- Meeting with current ccNSO appointed Board members and Becky Burr, to start succession plan on replacement of Mikel Silber. Mike's term ends October/November 2018. His replacement will need to be selected and nominated starting August /September 2017. The Board members will provide initial overview of their roles and responsibilities, time commitment etc.
- Council meeting 15 March 17.00 Local time
 - Chair, vice-chair election

14) Work Plan

Updated work plan is included.

15) AOB

16) Closure