

**Draft Agenda**  
**ccNSO Council Meeting 197**  
20 July 2023, 21.00 UTC

**1. Welcome and roll call**

**Administrative matters**

**2. Relevant Correspondence** (<https://ccnso.icann.org/en/about/statements.htm>)

a. Letter from Kim Davies: Establishment of a caretaker designation for top-level domains in the root zone database. (see item 18 agenda)

**3. Minutes & Action Items**

1. **Minutes Meeting 195:** *From meeting record*
2. **Action items**

**Action Item 196-01:**

The secretariat is requested to inform the Tech WG accordingly of appointment of vice-chair. The secretariat to publish the decision **(Completed)**

**Action Item 196-02:**

Board Seat 12 Nomination: secretariat to publish proposed timeline and inform community of decision **(Completed)**

**Action Item 196-03:**

Secretariat to publish resolution on CSC selection as soon as possible and inform the community of the CSC member nomination and selection process. **(Completed)**

**Action Item 196-04:**

Customer Standing Committee (CSC): launch call for volunteers **(Completed)**.

**Action Item 196-05:**

Council election: secretariat to publish timeline and start procedure accordingly **(Completed)**

**Action Item 196-06:**

ccPDP3 RM Board Report: publish the Council decision as soon as possible and inform the community. **(Completed)**

**Action Item 196-07:**

ccPDP3 RM: Chair to submit Board Report to Chair of the ICANN BoD. **(Completed)**

**Action Item 196-08:**

Secretariat to publish the roles and responsibilities and resolution as soon as possible. **(Completed)**

**Action Item 196-09:**

Inform and request GRC to provide updates on Guideline: ccNSO Council Roles and Responsibilities. **(Completed)**

**Action Item 196-10:**

ccNSO Triage committee to review and update the Portfolio of Activities quarterly **(Ongoing, to be included on September agenda)**

**Action Item 196-11:**

Secretariat to publish Portfolio of Activities and resolution as soon as possible  
**(Completed)**

**Action Item 196-12:**

Council to review the NomCom Rebalancing Draft Response and comment on list.  
**(Completed)**

**Action Item 196-13:**

Secretariat to prepare a draft comment on PTI Bylaw Change **(Completed)**

**Action Item 196-14:**

Council to review UA Committee draft terms of reference by 30 June, followed by call for volunteers. **(Completed, see item 17)**

**4. Intermeeting Decisions (since meeting 196, June 2023)**

- a. Approval NomCom Balancing submission
- b. Approval submission PTI Bylaw change
- c. Appointment members to IGLC, DASC

**5. Intermeeting decisions Triage Committee**

No intermeeting decision since meeting 196

**Updates**

**6. Update IDN ccPDP4 (written update)**

**7. Update ECA & CSC (written update)**

**8. Update WGs (written updates)**

1. **IGLC**
2. **GRC**
3. **SOPC**
4. **OISC (no meeting since ICANN 74, travel funding subgroup met)**
5. **TLD-OPS**
6. **DASC**
7. **Technical WG**
8. **MPC**
9. **Triage Committee**
10. **IRP Panel selection**
11. **CCG WS 2 Implementation**
12. **Prioritization Framework group**

**9. Update liaisons (written updates)**

1. **Update ALAC Liaison**
2. **Update GNSO Liaison**
3. **Update UASG Liaison**

**10. Update ccNSO Website redesign**

Informational

## 11. Update Chair, Vice-Chairs, Councillors, RO's and Secretariat

### Administrative Matters & Decisions

#### 12. Application of ccNSO membership by the ccTLD Manager for .QA, the *Communications Regulatory Authority*

For Decision

##### Draft Resolution

##### *Decision*

The Communications Regulatory Authority, ccTLD Manager applied for membership of the ccNSO. The ccNSO Council approves the application and welcomes the Communications Regulatory of Qatar as member 176 of the ccNSO. The secretariat is requested to publish this decision as soon as possible. This decision becomes effective upon publication.

#### 13. Appointments to WG and Committees

Appointment [Names to be added] as members of the TLD- OPS standing committee.

##### Draft Resolution

##### *Decision*

At the nomination of the TLD-OPS standing committee the following persons are appointed as members of TLD-OPS committee: [Names to be added]

The secretariat is requested to inform the candidates and TLD-Ops Committee and publish this decision as soon as possible. This decision becomes effective upon publication.

#### 14. Update, if any, Council, Board and CSC calls for expression of Interest

### For Discussion and Decision, if needed

#### 15. Adoption Guideline: ccNSO Statement of Interest and Conflict of Interest procedures

Background - Procedures were circulated to the Council to seek feed-back on template. No comments received. Procedures were circulated to Council and membership earlier this year. For decision

##### Draft Resolution

**Background** - At the request of the ccNSO Council the ccNSO Guideline Review Committee (GRC) looked into the value for the ccNSO to introduce a Conflict of Interest and /or Statement of Interest procedure for the ccNSO. After an extensive discussion and consultation of the ccNSO membership starting at the "The Hague" meeting (ICANN 74), the GRC proposed to introduce a Statement of Interest procedure for participants in ccNSO working groups, committees and Council. The GRC also proposes to introduce a lightweight conflict of Interest procedure, specifically and only for Council members, given the decisions they at times have to take. This Conflict of Interest procedure builds and is added to the general Statement of Interest procedure.

In preparing this Guideline the GRC has consulted the Council and members extensively (at meetings and on-line). The GRC noted that there was general support for the introduction of the Statement of Interest and Conflict of Interest procedures.

**Decision - The ccNSO Council adopts the Guideline - ccNSO Statement of Interest and Conflict of Interest Procedures as circulated to Council on 28 June 2023.**

The secretariat is requested to publish this decision as soon as possible and inform the ccNSO community of publication of the decision. This decision becomes effective seven (7) days after publication.

After the decision becomes effective, the secretariat is requested to implement the procedure as soon as possible, and report to Council on progress of implementation at the Council's regular meetings.

After the procedure is properly implemented, the procedure shall apply only to new working groups, committees and other groups and to newly appointed members of already existing groups. Existing groups are invited to apply the procedure voluntary to all members.

Finally, the Council wishes to express its gratitude to the GRC for its hard work and perseverance to bring this topic to a close.

#### **16. Adoption Terms of Reference ccNSO Universal Acceptance Group & call for volunteers**

Background - The Council reviewed the proposed terms of reference for the ccNSO UAC. The suggestions are included in the version submitted for adoption by Council. Assuming adoption of the Terms of Reference, Council will be asked to launch a call for expression of interest.

For Decision

##### **Draft Resolution**

###### ***Background***

In March 2023 - after extensive consultation of the community - the ccNSO Council adopted the Roadmap ccNSO and Universal Acceptance. Accordingly the ccNSO is expected to establish a Universal Acceptance Committee (UAC), which should be tasked to:

- Liaise with the Universal Acceptance Steering Group
- Assist and coordinate information sharing with ccTLDs and other stakeholder groups
- Explore other activities

The ccNSO Council UA ad-hoc group drafted the Terms of Reference for such a committee, which was submitted to Council for adoption.

##### **Decision**

**The ccNSO Council adopts the Terms of Reference as submitted to Council on 13 July 2023.**

**Further, the ccNSO requests the secretariat to launch a call for volunteers after this decision has become effective.**

**Once this resolution is effective the ccNSO Council UA ad-hoc group is closed and the ccNSO Council wants to thank the members of this ad-hoc group for their hard work.**

**The secretariat is requested to publish this resolution as soon as possible. This resolution becomes effective seven (7) days after publication.**

#### **17. Kick-off OISC review**

Background- In November 2022 the council adopted the template for review of the OISC and in January 2023 the Council appointed following Councillors as review team of the OISC:

- Ai-Chin Lu,
- Ali Hadji Mmadi,
- Olga Cavalli,
- Nick Wenban-Smith.

To kick-off the review, volunteers are asked to re-confirm membership of the review team, with the goal to complete the review by ICANN78.

For Information and re-confirmation

#### **Draft Resolution**

##### ***Decision***

**The ccNSO Council re-confirms the appointment of Ai-Chin Lu, Ali Hadji, Olga Cavalli, and Nick Wenban-Smith as the team to review the terms of Reference and effectiveness of the OISC and re-confirms the adoption of the Template for Review of the OISC. The Team is requested to commence its work as soon as possible and inform the Council regularly of its progress. The secretariat is requested to publish this Resolution as soon as possible. The Decision becomes effective seven (7) days after publication.**

#### **18. New: Discussion letter Kim Davies, President PTI to Council re Caretaker role**

Background - The chair of the Council received a letter from Kim Davies, President PTI, on *“establishing a “caretaker” designation in the root zone database for this domain. This designation will signal that there is an extraordinary and temporary operational situation”*.

For discussion

#### **19. Introducing the GRC proposal Implementation Outline**

Background - The GRC has developed an outline for interaction with ICANN on Implementation. The initial outline was reviewed by some members of staff with experience in implementation of policies developed by the community and following review updated by GRC. The GRC seeks feed-back from Council on proposed outline and after consolidating comments from Councillors in next version feed-back from community.

For information and discussion

#### **20. Update Councillors 360-review & next Review of process**

Informational, update process and set dates next round of reviews

From the ccNSO 360 Degree Process - *Frequency of feedback.*

*All Councillors are expected to receive two 360 degree feedback reports during their term. The first one will be received **1 year after they take their seat** on the Council. The second round of feedback should be concluded **6 months before the end of the term**. These timelines include the debriefing with the evaluators.*

For discussion

#### **21. Update & review ccNSO appointees to other groups**

Background - As part of reviewing the roles and responsibilities of ccNSO appointees to other groups, and as part of the succession planning process agreed upon in Cancun, a small team of Councillors has reviewed the roles of the ccNSO appointees to external groups (as Liaison or otherwise). The Council will be informed of the results of review to date and proposed skill-set/requirements.

For information and discussion

## 22. ICANN78

For information & discussion

1. *ccNSO 20th Anniversary*
2. *ccNSO related meetings (tentative)*
  1. Meeting with full Board
  2. Meeting GNSO Council?
  3. Meeting with ALAC?
  4. Meeting with GAC?
3. *Virtual Council Prep call?*
4. *Council workshop*
  - a. Date for workshop:
  - b. *Topics: Tabletop Exercise together with GRC: Rejection Action and Approval Action Procedures*
  - c. *Meeting with SOPC (and chairs of active WG and Committees) to identify ccNSO priorities in ICANN's planning.*
5. *Thu - Council Meeting (TBC'ed)*

## 23. AOB

### 24. Next Council Meetings

- a. Meeting 17 August – 12:00 UTC (CANCELLED)
- b. Meeting 198, 21 September – 18:00 UTC
- c. **Meeting 199**, October – **ICANN 78 TBD**
- d. Meeting 200, 16 November – 12:00 UTC
- e. Meeting 201, 21 December – 21:00 UTC

## 25. Adjourn