

Dear Colleagues,

Following my email to you on 6 June 2016 I would like to update you on the progress made to date with respect to the call for Expression of Interest for the Customer Standing Committee (CSC).

I am pleased to tell you that yesterday the **ccNSO Council adopted the ccNSO Guideline** for the selection and appointment of the ccTLD representatives on the CSC. The Guideline can be found at: <http://ccnso.icann.org/workinggroups/guidelines-ccnso-csc-16jun16-en.pdf>

Further, during the ccNSO meeting in Helsinki more detailed information on the entire process will be presented to the community and the formal call for Expression of Interest will be issued on or around **30 June**. This will, unfortunately, provide a very limited application window (two weeks). The ccNSO Council will need to have selected the two ccTLD representatives by 22 July 2016.

If you are interested and would like to start working on your application before the official call opens on 30 June 2016, please find all the requirements (skills, experience and documentation that needs to be provided) and information on the selection process in the Guideline mentioned above.

Candidates should be further aware that **NO travel funding** will be provided and that there is time commitment involved: CSC members must be able to participate in **monthly** meetings. It is expected that members must attend **a minimum of nine meetings in a one-year period**, and **must not be absent for more than two consecutive meetings**. Failure to meet this requirement may result in the Chair of the CSC requesting a replacement from the respective organization.

Outside of the monthly meetings, members may also be asked to participate in other CSC processes such as:

- Providing updates, no less than three per year, to the direct customers of the IANA naming function. These updates may be provided to the RySG and ccNSO during ICANN meetings.
- Providing updates to any group/constituency regarding the IANA Function Operator's performance at their request. On an annual or as needed basis, conduct a consultation with the IANA Functions Operator, the primary customers of the naming services, and the ICANN community about the performance of the IANA Functions Operator.
- Carry out required work related to CSC procedures and processes (e.g., review drafts of communications to the ccNSO/GNSO Councils, interact with IANA Function Operator to investigate an issue/problem, work with IANA Function Operator to finalize remedial action procedures, draft CSC operational procedures).

Members may also be selected to represent the CSC on any IANA Function Review Team (IFRT) or Separation Cross Community Working Group (SCCWG) if formed.

Finally, members must be available **starting 15 August 2016** to perform pre-work such as working with the IANA Function Operator to finalize remedial action procedures, drafting CSC operational procedures, and collaborating with ICANN to create an online portal/workspace for the CSC.

Kindest regards,

*Katrina Sasaki*  
*Chair of the ccNSO*