

Pilot leadership training program in Toronto / ICANN 45

Venue: Best Western, Toronto (ICANN Meeting venue)

Dates: 12/13 October 2012 (arrival on 11 October)

Target Audience:

- Incoming or current SO/AC/SG chairs and leaders
- NomCom selected Leaders
- New Board members
- New Senior Staff

Language: English, no interpretation

Confirmation of participation: until 1 September 2012 to <filiz.yilmaz@icann.org>

Background:

FY13 Operating Plan and Budget contains allocation (\$40000) for a pilot training and orientation program for the incoming volunteer leaders of ICANN's SOs and ACs.

Adopted FY13 Budget (<http://www.icann.org/en/about/financials/adopted-opplan-budget-fy13-24jun12-en.pdf>) reads the following (Note 7, pg 69):

“The ICANN Academy concept is being developed as a Leadership Training mechanism and reviewed within the SO-AC groups for further consensus. While this process is ongoing, in early anticipation of the direction of the effort, a staff pilot project will be focused on executive training of new SO-AC leaders on ICANN organizations, policymaking and related activities. The pilot would include usage of online tools where possible and an orientation session in Toronto. This pilot project should be seen as a first step in testing the overall concept and providing a basis for a future training program as well as experience to build on for further improvements if deemed necessary.”

Pilot in Toronto:

The pilot training and orientation program in Toronto should cover ICANN processes, as well as leadership responsibilities within the multistakeholder, consensus-based environment of ICANN, in order to extend the knowledge and skills of the ICANN leadership and to maximize their efficiency. While equipping the new leaders of ICANN with ICANN fundamentals, the goal is to create a dialogue environment, to foster a better understanding between the various groups

and bridge the future collaboration process. This will help the overall ICANN Community in long term, while helping the incoming leaders in short term in their leadership roles.

Please see attached a draft curriculum for the training in Toronto. The pilot program in Toronto is based on the works, initiations and the recent feedback collected from the ICANN Academy WG and the progress of the program will be reported back to this group.

The target audience:

The target audience of this pilot program in Toronto is the newly elected leaders by NomCom (Board members, GNSO, CcNSO and ALAC members) that will be announced by the end of August, as well as the current Supporting Organization (SO), Advisory Committee (AC) and Stakeholder Groups (SG) Leaders/Chairs, if they choose to participate in the training

Overview of participants in Toronto:

Group / function	Number of seats:	Description
New President / CEO	1	Fadi Chehadé
NomCom elections	7	3 ICANN Board, 1 GNSO, 1 ccNSO, 2 ALAC
Board Member	1	Proposed: Bertrand de la Chapelle [tbc]
All SO/AC/SG Chairs ¹	16	Proposed: Current or incoming chairs
ICANN Academy WG Chair	1	Sandra Hoferichter
Staff	6	1 for logistical Support, 5 as speakers (see curriculum)
Total	32²	

Some of these participants are also noted as suggested speakers for certain sessions (please see the attached curriculum), so they are seen as both, trainee and trainer. While they provide an inside look into the community as they represent, they also learn more about the focus of other groups. Furthermore specific leadership trainings will provide consensus building tools and examples of best practice how to facilitate Policy Development processes within the communities and cross constituency wise.

¹ Chair of: GNSO, CcNSO, ASO, Commercial and Business Users Constituency (CBUC officially and BC for short) Non Commercial Users Constituency (NCUC), Internet Service Providers and Connectivity Providers Constituency (ISPCP), Intellectual Property Interests Constituency (IPC), Registrar Stakeholder Group (RrSG), Registry Stakeholder Group (RySG), Non-Commercial Stakeholders Group (NCSG), Non-For-Profit Operational Concerns Constituency (NPOC), GAC, RSSAC, SSAC, ALAC, NomCom

² 21 of the participants' accommodation (expect Board and Staff members) will be funded for two nights (11-12 October 2012) from the pilot program budget.

Call for participation:

According to the distribution laid out above, the following list of participants, as the current Chairs of ICANN SO/AC/SGs, are kindly asked to confirm their attendance at the pilot in Toronto. If the participation of a chair is not possible, the seat can be handed over to a prospective Chair/Leader of the same group, if it will be beneficial for this person to attend the training for their near future activities.

- GNSO: Stephen Gelder
- CcNSO: Lesley Cowley
- ASO: Louise Lee or John Curran
- Commercial and Business Users Constituency (CBUC): Marilyn Cade
- Non Commercial Users Constituency (NCUC): David Cake
- Internet Service Providers and Connectivity Providers Constituency (ISPCP): Tony Holmes
- Intellectual Property Interests Constituency (IPC): Steve Metalitz
- Registrar Stakeholder Group (RrSG): Matt Serlin
- Registry Stakeholder Group (RySG): David Maher
- Non-Commercial Stakeholders Group (NCSG): Robin Gross
- Non-For-Profit Operational Concerns Constituency (NPOC): Alain Berranger
- GAC: Heather Dryden
- RSSAC: Suzanne Woolf or Jun Murai
- SSAC: Patrik Falstrom
- ALAC: Olivier Crepin-Leblond
- NomCom: Vanda Scartezini

We also ask each group's leader/chair listed above to provide 1 extra name to be put on a waiting list. We will maintain a waiting list in case of reports of absence and we would like to fill in the free seats with those in the waiting list. Please note that program budget only covers the extra accommodation for the two nights 11-12 October in Toronto, enabling the participants listed above arriving to the ICANN meeting earlier, to attend the training. In other words, the budget for the training does not include any funding to travel to Toronto.

Please confirm your attendance and submit the name for the waiting list to Filiz Yilmaz, responding to (filiz.yilmaz@icann.org) until 1 September 2012.

Arrivals in Toronto should be planned for 11 October 2012, to be able to attend the training in the morning of the first day, 12 October 2012.

We hope many leaders will accept to attend this pilot training!

Kind regards

Filiz Yilmaz, Sr Dir Participation and Engagement
Sandra Hoferichter, ICANN Academy WG Chair

Draft Curriculum and Programme for the Leadership Training in Toronto

Day 1 (Friday, 12 October 2012)

8:45 Registration

9:00-9:15 Intro and Introductions (around the table, name, affiliation, ICANN Group)

9:15-9:45 Introduction to ICANN (Suggested Speaker: Filiz Yilmaz)

- Brief History, Mandate and Vision of ICANN

9:45-11:15 ICANN Multi-stakeholder Environment (I)

- Supporting Organizations
 - GNSO and GNSO PDP – Suggested Speaker: Marika Koning + GNSO Chair (40 mins).
 - CcNSO and CcNSO PDP – Suggested Speaker: Bart Boswinkel + CcNSO Chair (20 mins)
 - ASO and its PDP/MoU - Suggested Speaker: Staff member TBA + ASO Chair (15 mins)
 - Q&A (15 mins)

11:15-11:30 Coffee Break

11:30-13:00 ICANN Multi-stakeholder Environment (II)

- Advisory Committees
 - GAC - Suggested Speaker: GAC Chair (20 mins)
 - RSSAC - Suggested Speaker: RSSAC Chair (20 mins)
 - SSAC - Suggested Speaker: SSAC Chair (20 mins)
 - ALAC - Suggested Speaker: ALAC Chair (20 mins)
 - Q&A (10 mins)

13:00-14:00 Lunch Break (Buffet Lunch together)

14:00-15:30 ICANN Multi-stakeholder Environment (III):

- Board – Suggested Speaker: Bertrand de La Chapelle (30 mins)
- Ombusman – Suggested Speaker: ICANN Staff TBA (15 mins)
- NomCom – Suggested Speaker: NomCOM Chair (30 mins)
- Q&A (15 mins)

15:30-16:00 Coffee Break

16:00-17:00 ICANN Multi-stakeholder Model: Concept, Practice and Roles

- Open mic discussion or Group exercise (To be decided)
- Theme: How does this all come together and work?
- Closing of Day 1 – Logistics information

17:00 End of Day 1

Day 2 (Saturday, 13 October 2012)

9:00-10:15 Technical Functions – Suggested Speaker: IANA Staff (To be confirmed)

- How DNS works
- IANA Function and how it fits in the ICANN picture
- Root Zone management
- How DNSSEC works

10:15-10:30 Coffee Break

10:30-11:30 Key note speech: Future ICANN Challenges (Suggested Speaker: Bertrand de La Chapelle)

11:00-12:30: ICANN Engagement Tools/Mechanisms

- ICANN Meetings – Suggested Speaker: Filiz Yilmaz
 - Structure
 - Program
 - Logistics
 - Activities, etc
 - Operational matters/topics
- Between Meetings
 - Wikis
 - Mailing Lists
 - Public Comments
 - Remote Participation Tools
 - Announcements
 - Navigating ICANN.org etc
 - Operational matters/topics
- Q&A (30 mins)

12:30-13:30 Lunch Break (Buffet Lunch together)

13:30-15:30 Leadership – Suggested Speaker: Elad Levinson

- The power of facilitation and facilitative actions
- ICANN responsibilities for members and chairs of meetings
- Chairing meetings-the four keys of meeting leadership
- Preparing to lead meetings-how to set it up for success
- What is consensus? How to reach it?
- Reaching and establishing consensus within groups-how process enables agreements

15:30-15:45 Coffee Break

15:45 -16:45 More on Leadership Responsibilities (I) – Suggested Speaker: Elad Levinson

- Examples of best practices when working with consensus and leading in a multistakeholder environment

16:45-18:00 Discussion on current and future challenges for ICANN – Moderator: TBA

18:00-18:30 Closing remarks, feedback on the last two days (optional), logistics

18:30 Closing Reception