



# ICANN57 Community Webinar

## HYDERABAD, INDIA

Nick Tomasso | Vice President, Meetings | 7 September 2016

# ICANN57 Annual General Meeting

**Venue: Hyderabad International Convention Centre (HICC)**  
Novotel & HICC Complex | Hyderabad | Telangana 500081 | India

**Dates: 3-9 November 2016**



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# Visas

Speaker:  
Joseph de Jesus, Travel Support Manager

# Visas

**A complete visa application guide is available online.**

- **Visa Application Guide**

- <https://meetings.icann.org/en/hyderabad57/visa-application-guide-india>

- **All attendees must obtain a **Conference Visa** (except nationals of Bhutan, and Nepal), even if you have an existing **Business Visa**.**

- The Indian government has given assurance that the existing Business Visa will not be cancelled as a result of the Conference Visa. **For Indian Visa Clarification Letter, see:**

- <https://meetings.icann.org/sites/default/files/basic-files/icann57-india-clarification-letter-31aug16-en.pdf>

- **Visa Support Help Desk**

- [icann57visasupport@icann.org](mailto:icann57visasupport@icann.org)

Speaker:

Joseph de Jesus, Travel Support Manager

# ICANN Invitation Letter



The Internet Corporation for Assigned Names and Numbers

09 August 2016

Name: [REDACTED]  
Profession/Job Title: [REDACTED]  
Organization/Company: [REDACTED]  
Nationality: [REDACTED]  
Passport Number: [REDACTED]  
Gender: [REDACTED]  
Date of Birth: [REDACTED]  
Email: [REDACTED]  
Contact Number: [REDACTED]  
Local Embassy: [REDACTED]

RE: Formal Invitation to attend ICANN 57 International Public ICANN Meeting in Hyderabad, India  
(Please note: This invitation is subject to compliance with all applicable laws, orders and regulations.)

Dear [REDACTED]

On behalf of the Internet Corporation for Assigned Names and Numbers (ICANN), we cordially invite you to participate in the upcoming ICANN 57 International Public ICANN Meeting. The meeting will be held from 03 November 2016 to 09 November 2016 at Hyderabad International Convention Centre located at Novotel & HICC Complex, Hyderabad 500 081, India.

We invite you to share in the knowledge and network with Internet industry and governance professionals from around the globe. The meeting offers you the unique opportunity to participate in numerous educational and informational activities directly related to your field of expertise. As a member of ICANN Staff, ICANN will be responsible for your travel expenses, which may include air, hotel, and/or living allowance to attend ICANN 57 in Hyderabad, India.

We understand that you may need to obtain a valid passport and/or visa to enter the country in which the meeting is being held. We encourage you to determine the entry requirements well in advance of the meeting.

Additional information about ICANN 57 International Public ICANN Meeting in Hyderabad, India is available on our website at <https://meetings.icann.org/en/>. Please let us know if you have any questions.

Joseph de Jesus  
Travel Support Manager

Los Angeles 12025 Waterfront Drive, Suite 300 Los Angeles, CA 90094 USA T +1 310 301 5800 F +1 310 823-8649  
Offices: Beijing • Brussels • Istanbul • Montevideo • Singapore • Washington

<http://icann.org>



# Local Host Invitation Letter



Government of India  
Ministry of Electronics & Information Technology  
Electronics Niketan , 6, C.G.O. Complex,  
New Delhi- 110003  
Website: www.meity.gov.in

Ref.No. L-13014/30/2016/IGD /24

Dated: 12.08.2016

Name : [REDACTED]  
Organization: [REDACTED]  
Nationality : [REDACTED]  
Passport No. : [REDACTED]

## Local Host Invitation Letter to attend ICANN-57 Meeting at Hyderabad, India

Dear [REDACTED],

I understand that you are interested in attending the ICANN-57 meeting, scheduled to be held at Hyderabad, India from 3-9 November, 2016 and have registered for the same on the ICANN website. This is to invite you for the same.

ICANN meets three times a year across different continents. On an average ICANN meetings attract at least 1200 participants from across the World. The meeting provides you an opportunity to participate in the deliberations on Internet policy development and governance issues.

Please take the opportunity to acquaint yourself with the instructions for attending ICANN 57 meeting in India. You may find the detailed information including travel documents and visa requirements at <https://meetings.icann.org/en/hyderabad57>

This letter does not guarantee you a visa or travel support from Government of India. Travel, accommodation and other related cost will therefore, be at your own expense.

Clearance from Ministry of Home Affairs, Government of India and Ministry of External Affairs, Government of India for ICANN 57 meeting has been obtained vide letter F. No. 42160759/CC dated 28.07.2016 and letter No. AA/162/01/2016-591 dated 28.07.2016 respectively.

I encourage you to apply for conference visa. It is to inform you that all are requested to apply at the earliest.

Rajiv Bansal  
Joint Secretary, Government of India



# India Clarification Letter

<https://meetings.icann.org/en/hyderabad57/visa-application-guide-india>

**Rajiv Bansal**  
Joint Secretary  
Tel: 011-24363114  
Fax: 011-24363119  
E-mail: rajiv.bansal@nic.in



भारत सरकार  
Government of India  
इलेक्ट्रॉनिक्स और सूचना प्रौद्योगिकी मंत्रालय  
Ministry of Electronics & Information Technology  
इलेक्ट्रॉनिक्स निकेतन / Electronics Niketan  
6, सी जी ओ कॉम्प्लेक्स / 6, C G O Complex  
नई दिल्ली-110003 / New Delhi-110003  
Website: www.meity.gov.in

दूरभाष / Tele:

अन्य संकेत पत्र संकेत  
D.O.No. L-13014/11/2016-IGD

दिनांक / Date: 31<sup>st</sup> August, 2016.....

Dear Samiran,

This is reference to the e.mail dated 30.08.2016 regarding Indian Visa for ICANN 57 meeting. The appropriate visa for attending ICANN 57 meeting is Conference Visa. The details may be accessed at <https://meeting.icann.org/en/hyderabad57>.


2. Government of India would like to clarify that clearance for this event from Ministry of Home Affairs and Ministry of External Affairs, Government of India has been obtained vide letter F. No. 42160759/CC dated 28.07.2016 and letter No. AA/162/01/2016-591 dated 28.07.2016 respectively. All participants are advised to quote this reference number to the Indian Embassy while applying for visa.

3. Further Consular, Passport and Visa (CPV) Division of Ministry of External Affairs, Government of India, has on 19.08.2016 circulated the clearance letters, mentioned above to all Indian missions and requested them to facilitate the issuance of Visa to the participants attending the ICANN 57 meeting in the Hyderabad.

4. The applicants having valid Business Indian Visa should apply for Conference Visa for attending ICANN 57 meeting. Their valid Business Indian Visa would however remain intact.

With warm regards,

Yours sincerely,

  
31-8-16  
Rajiv Bansal

To  
Mr. Samiran Gupta  
Head of India  
Internet Corporation for Assigned Names and Numbers (ICANN)  
Level 1, Red Fort Capital Parsvnath Towers  
Bhai Veer Singh Marg, Gole Market  
New Delhi 110 001





# Hotels

Speaker:  
Laura Ramirez, Meeting Planner

# Hotels

- A hotel booking confirmation is required to obtain a conference visa for ICANN57 Hyderabad.
- ICANN has negotiated competitive rates with various hotels near and around the HICC.
- All **ICANN Official Hotels** and reservation links are listed on the ICANN Meeting website at:  
<https://meetings.icann.org/en/hyderabad57>
- Rates include internet, breakfast, and bottled water (replenished daily).
- ICANN Funded travelers should have already received their hotel confirmations, or will be receiving them soon.

Speaker:  
Laura Ramirez, Meeting Planner

# Transportation

Speaker:  
Erhan Kiraner, Sr. Meeting Planner

# Transportation

- **Daily Shuttle Service** will be provided to/from the HICC and all ICANN Official Hotels listed on the Meetings website.
  - Service will run in the mornings, midday, and evenings on official meeting dates, 3-9 November 2016.
  - The only exceptions to this are the Taj Hotels, which will be providing their own shuttle service to the HICC.
- **A route schedule will be posted on the ICANN Meeting website by mid-October.**

Speaker:  
Erhan Kiraner, Sr. Meeting Planner

# Registration and Restaurants

Speaker:  
Melanie Cruz, Sr. Meeting Planner

# Registration & Restaurants

- **Pre-registration for ICANN57 is recommended:**  
<https://registration.icann.org>
- All attendees **must** present government issued photo identification to receive their badge.
- **Registration Desk Schedule:**  
Dates: Thursday 3 Nov to Wednesday 9 Nov  
Hours: 07:30 to 17:00  
(subject to change based on final meeting schedule)
- A list of nearby restaurants can be found online:  
<https://meetings.icann.org/en/hyderabad57/restaurants>
- Host provided lunch daily sponsored by the Government of India.

Speaker:  
Melanie Cruz, Sr. Meeting Planner

# Schedule

Speaker:

Tanzanica King, Sr. Manager, Meeting Strategy and Design

# Schedule Production Calendar

ICANN57														
Weeks Out	13	12	11	10	9	8	7	6	5	4	3	2	1	
	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	Week Starting	
	Aug 8	Aug 15	Aug 22	Aug 29	Sep 5	Sep 12	Sep 19	Sep 26	Oct 3	Oct 10	Oct 17	Oct 24	Oct 31	
1	PROPOSED HIGH-INTEREST/ CROSS-COMMUNITY TOPIC SUBMISSION PERIOD													
2			SESSION REQUEST SUBMISSION PERIOD											
3					SCHEDULING, ALLOCATIONS & CONFLICT RESOLUTION									
4										FINAL SCHEDULE POSTED ONLINE				
IMPORTANT DEADLINES				HIGH INTEREST TOPICS DUE			SO/AC/SG/C REQUEST DEADLINE	SCHEDULE CLOSED				*15-DAY DPOP DEADLINE	* THE DOCUMENT PUBLICATION OPERATIONAL POLICY (DPOP) was developed to ensure a deadline is in place that relates to the time at which documentation is available for public review & download prior to the meeting.	HYDERABAD  ICANN57 3-9 NOV
				THU 1 SEPT			WED 14 SEPT	THU 22 SEPT				THU 13 OCT		

Speaker:  
Tanzanica King, Sr. Manager,  
Meeting Strategy & Design



# Block Schedule

DRAFT SUBJECT TO CHANGE

			DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7	
Time	Dur	Block	Thu, 3 Nov	Fri, 4 Nov	Sat, 5 Nov	Sun, 6 Nov	Mon, 7 Nov	Tue, 8 Nov	Wed, 9 Nov	
0830 - 0900	30	Optional Early Start				Intra-Community/ ICANN Board & SO/AC/SG/C Joint Meetings	Intra-Community/ ICANN Board & SO/AC/SG/C Joint Meetings	Annual General Meeting		
0900 - 1030	90	Block 1	SO/AC/SG/C Working Sessions  Board Committees  Capacity Building / Outreach Sessions	SO/AC/SG/C Working Sessions  Board Committees  Capacity Building / Outreach Sessions  All Day Newcomers Sessions	Opening Ceremony				Intra-Community Work	
1030 - 1100	30	AM Break			AM Coffee Break					
1100 - 1215	75	Block 2			Non-Conflicted Slot (GDD Update) Tech Day	Intra-Community/ ICANN Board & SO/AC/SG/C Joint Meetings	Intra-Community/ ICANN Board & SO/AC/SG/C Joint Meetings	Public Forum 2 (Part 1)		SO/AC/SG/C Wrap-Up Sessions
1215 - 1345	90	Lunch Break*			Lunch Break *First 30 min is optional & may be used for additional meeting time.					
1345 - 1500	75	Block 3			High-Interest/ Cross-Community Discussion Topic Tech Day	Intra-Community/ ICANN Board & SO/AC/SG/C Joint Meetings	Intra-Community/ ICANN Board & SO/AC/SG/C Joint Meetings	Public Forum 2 (Part 2)		
1500 - 1515	15	PM Break			PM Coffee Break					
1515 - 1645	90	Block 4			High-Interest/ Cross-Community Discussion Topic Tech Day	High-Interest/ Cross-Community Discussion Topic	High-Interest/ Cross-Community Discussion Topic	Intra & Cross-Community Work		
1645 - 1700	15	Transition			Transition Break					
1700 - 1830	90	Block 5			Public Forum 1	High-Interest/ Cross-Community Discussion Topic	High-Interest/ Cross-Community Discussion Topic	Intra-Community Work		Wrap-Up Cocktail
<b>Gala Night!</b>										

# Health & Safety

Speaker:  
Mark Jardina, VP Security Operations

# Health & Safety

## Security Planning

- ICANN's Meetings Team has met with Regional and Central Government Officials, including Telangana and Cyberabad Police Commissioners, who have committed their full support to security.

## Venue Security Support

- Vehicle searches
- Walkthrough metal detectors, magnetic wands
- Bag Scanners

(Note: These are all standard security measures in Hyderabad. All guests and visitors must go through the screening at the HICC and the attached Novotel Hotel.)

## Health & Safety Center (HSC)

- ICANN will again have a **Health & Safety Center** operating at the venue.
- An emergency number will be printed on badges and the hotline will be available 24 hours a day for any type of health and safety emergency.
- Local police officers will also be working at ICANN's HSC during the week to support ICANN's security team.
- We will again have a medical team available at ICANN's HSC during all meeting dates, part of our new standard setup.

Speaker:  
Mark Jardina, VP Security Operations

# Engage with ICANN



## Thank You and Questions

Reach us at:

Email: [meetings@icann.org](mailto:meetings@icann.org)

Website: [meetings.icann.org](http://meetings.icann.org)

# ICANN|57 HYDERABAD

3-9 November 2016