The Internet Corporation for Assigned Names and Numbers

ICANN

12 February 2016

James Bladel
Chair, GNSO Council

Re: New ICANN Meeting Strategy

Dear James:

I am in receipt of the letter of 14 July 2015 from your predecessor as chair of the GNSO Council regarding the new ICANN Meeting Strategy. We have posted it to ICANN Correspondence page [Letter from Jonathan Robinson to Steve Crocker and Members of the ICANN Board].

Thank you for the work of the GNSO drafting team that created the skeleton schedules for the GNSO in the annex you provided. Based on the guidance from the Meeting Strategy Working Group (MSWG) with respect to Meeting B, along with input from your planning work, we have developed a rough schedule outline – much like the one you sent us for the GNSO's plans with respect to Meeting B.

The Board will be at Meeting B to be helpful to and engage with the Community. Please read beyond my signature for the Board's proposed schedule outline for Meeting B, which is designed to allow the Board to interact with the Community as much as possible during the meeting. We welcome your input on this schedule outline, especially as you move to finalize the GNSO's plans for Meeting B.

Please do not hesitate to contact me should you have any questions or comments.
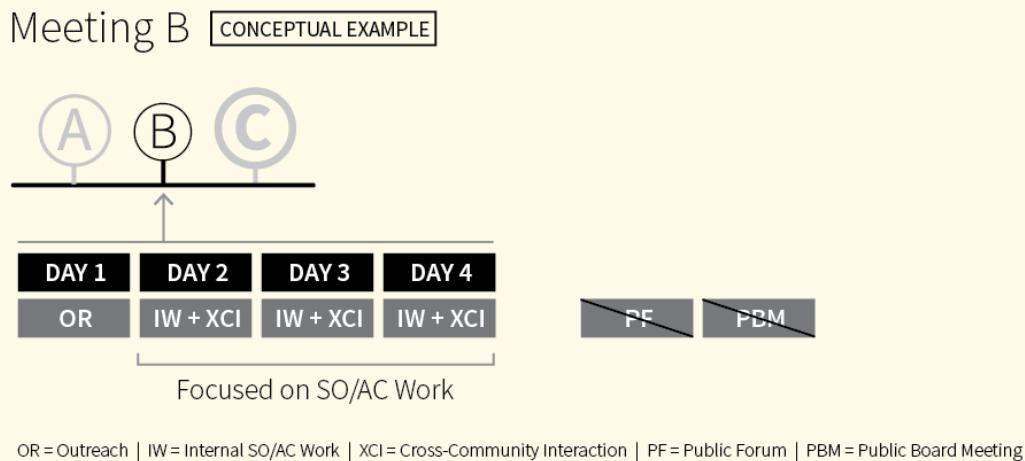
Sincerely,

Dr. Stephen D. Crocker
Chair, ICANN Board of Directors

Los Angeles **12025 Waterfront Drive, Suite 300** **Los Angeles, CA 90094** **USA** **T +1 310 301 5800** **F +1 310 823-8649**
Offices: Beijing   •   Brussels   •   Istanbul   •   Montevideo   •   Singapore   •   Washington

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I. Meeting B Details from Meeting Strategy Working Group (MSWG) Recommendations

MEETING B
- Timing of this meeting would be the second meeting in the three-meeting annual cycle

- Duration would be up to four (4) total days, and would be focused on SO/AC policy development work as well as cross community interaction and outreach

- Location and Rotation
    o Meeting B would adhere to a regional rotation
    o The focus of the rotation would be on geographies which are unable to host meetings A and C, as the meeting space requirement for these meetings would be lessened due to organizational logistics
    o Consideration would also take into account finding locations that pose the fewest issues with securing Visas for attendees

Fig. 10 | Meeting B [CONCEPTUAL EXAMPLE]

Focused on SO/AC Work

OR = Outreach | IW = Internal SO/AC Work | XCI = Cross-Community Interaction | PF = Public Forum | PBM = Public Board Meeting

- Format would be adjusted from the current meeting structure in the following ways:
    o Three (3) days of focused as SO/AC work
        ▪ The format for the three days focused on policy development work would have a shortened day agenda, for example 09:00-16:00, providing dedicated time from 16:00 on for cross community collaboration and networking.
    o One (1) day focused on community outreach
        ▪ The MSWG recommends that a focused plan be developed for those Meeting B outreach activities to maximize opportunities
    o No opening ceremony or a shorter one
    o No public forum
    o No public Board meeting
    o See figure 10 for a conceptual example of how this format might organize into an agenda framework

II. Board Meeting Plan for Meeting B

MEETING B
- The Board will hold few, if any, Board-only working sessions during Meeting B.

- As requested by SO/AC groups, the Board would have joint meetings with each SO/AC group much like on Constituency Day at past ICANN meetings.

- The Board will spend as much time as possible, when not in joint meetings with specific SO/ACs, participating in Intra-Community Work and Policy Development Work.

BOARD SCHEDULE OUTLINE FOR MEETING B

MEETING B | 4-Day Format			
Day 1: MON	**Day 2: TUES**	**Day 3: WED**	**Day 4: THURS**
• **Welcome Session** • **Attend Community Group Sessions**	• **Board participation in Policy Development Work** • **Board Joint Meetings with SO/AC/SG/Cs** • **Board participation in Policy Development Work**	• **Board participation in Policy Development Work** • **CWG F2F Meetings** • **Board Joint Meetings with SO/AC/SG/Cs**	• **Board participation in Policy Development Work** • **WG F2F Meetings** • **Attend Community Group Sessions**