

Readout by Agenda Item

Letter to Board (send Friday)

https://docs.google.com/document/d/1X1741YZ6sA-b_Y4_602fpFqRCOXIXR9_gft6J2DIJ4/edit

- Last meeting Council meeting discussion with Becky and Chris's participation what to do when the Board does not accept or wants to change a recommendation. Overall positive from the Board in looking at this more systematically
- Kurt sent to entire Council and last bullet was added at Thomas' suggestion about the Global Public Interest framework as well as Anne's suggestion of the Board Caucus.
- Allowing more comments until Friday to send letter to the Board

Letter to PDP members (send today)

- For Members of PDP we will just send an email rather than a formal letter.
- Did not specifically mention the ODP and wondering if we should leave that as a potential reply.
- How the ODP are utilized will be part of the solution to this and it comes up in the discussion of the team having the appropriate expertise, resources, and information. This will come up in the topic of conversation, not suggesting it for the letter per se but as an interview question
- Content of letter is great, but need to be more specific with the call to action
- Provide more detail in letter about 1 hr interview and statement about ICANN staff in touch to schedule an interview

Question review: to EPDP members

<https://docs.google.com/document/d/1ULSdj8WH2P-xvfs5KHlrQO14uj7GgH6uYD0d3IIIG6Jc/edit>

- Who will conduct the interviews?
- Send the questions to the person agreeing to the interview, which include the description of rejected recommendations
- Qualified by this is a discussion, deeper dive into topics
- Staff would set up a time convenient for the interviewee
- Conducted by as many of us that could attend primary questioner and others could chime in an participate based on availability and time zone
- We are going to learn a lot in the first few interviews about how this goes
- Are they recorded? If not wanted that should be a deal breaker.
- Should leave it to interviewee for record
- Some are inclined to record and that would be the default, but they can always decline and we can assure them that they cannot be publicly posted.
- More inclined to record than not, key for missing something

- Generally, we are not opposed to recordings, but consider it being a last ditch effort, but end result of interview will be summary notes or detailed notes, it could then be immediately deleted
- Final set of notes for each interview they can be reviewed by each interviewee to give them the opportunity to review it
- Drafting these survey questions, there should be a summary of what is discussed. EPDP and SubPro took place under very different models, and that should be explicit to keep context in framing of the details
- Perhaps a pre-interview briefing doc for the interviewee
- Do we need more specific questions? Kurt first and Thomas second to figure out on the fly with those interviews
- Two conversations with each PDP with reasons for rejection and with SubPro there were 38 rejected recommendations, so we cannot touch on each one. Do we cherry pick some of them to talk about?
- We could ask in our follow up here are the rejected recommendations, pick the ones you want to talk about
- With SubPro came down to a handful, worked through them to clarify them and got them adopted by the Board, actually rejected were down to 2-3
- Most were put in pending status and some were rejected, it came down to a handful in the end
- Both right in that there were 38 in a bucket, minded to non-adopt, we then triggered a discussion mechanisms for operating procedures for clarifying statement, some were revised, so all 38 were not non-adopted. Supplemental recommendations were done on quite a few and the Board still rejected some of them
- In effect the Board was going to reject some of them, sometimes it was a clarifying statement and some were substantially changed
- Questions are sufficiently broad to give the interviewee to allow them to answer. The more structured we are in asking the questions the more prescriptive the outcome may be. There are real pros and cons to each strategy. Three interview phases, talk about WG detected for substance (lack of time, lack of expertise, etc.), then implementability did the group consider the technical complexity and time to implement etc., surprise can be quite open to the interviewee
- We can dive deeper into each of these areas based on the interviewee responses. If we are too specific with sub questions we will get some right and some wrong. What we have here are pretty good and we can go through these and get to the information above
- Give some thought to questions and where they might go for some sub-bullets to keep for ourselves as queues to make a deeper dive for the reasons for the initial answers

EPDP member selection

- Interview Kurt and Thomas at the next meeting?
- 90 minutes at the next meeting to work out who will interview Thomas
- 30 minutes early

- EPDP is most of the participants were in phase I and II to question them on both phases or only one?
- James was the ringleader to lead discussion on rejected recommendations and everyone's agreement on the wording
- Prefer that we do both Phase I and II at one time, should we interview about both phases or have different people
- Inclined to do different people rather than same person for both
- SubPro does not matter which constituency or stakeholder group we choose, but EPDP was more split on party lines, so that representation is important
- Alex or Margie from BC for EPDP
- For Phase II Brian has left the space a bit, if he is willing that could be a feature not a bug
- Susan will add a new tab for SubPro
- We will learn so much in the first few interviews whether to augment or give up

Immediate timeline

First interviews 9 Oct (Kurt, Thomas)

- Wing it the first time to see how it goes?
- Staff collate notes?
- Staff can produce a google doc of our notes and then everyone can add with any additional context to add
- Instead everyone should take individual notes to ensure that everyone takes notes to combine them. Then we can see what everyone thought was most important

EPDP interviews commence week of 14 Oct

Interviewer selection

First interview planning