

Second IANA Naming Function Review (IFR2) Meeting 13

28 May 2024 | 18:00 UTC – 19:00 UTC

Meeting wiki:

<https://community.icann.org/pages/viewpage.action?pageId=335839278>

Review Team Members and Liaisons: Alan Barrett, Ashley Heineman, Carlton Samuels, Ching Chiao, Edowaye Makanjuola, Jonathan Robinson, Lars-Johan Liman, Lyman Chapin, Peter Koch, Rick Wilhelm, Sami Ali Apologies: Brett Carr, Rafik Dammak, Steve Conte	Observers: N/A ICANN Org: Brenda Brewer, Elizabeth Garber (Technical Writer), Jennifer Bryce, Marilia Hirano, Reda Josifi
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These high-level notes are designed to help people to navigate through the content of the call. They are not meant to be a substitute for the meeting recording, which can be accessed directly via this [link](#), or on the wiki page linked above.

Newly Added Action Items:

- IFR2 Co-chairs to discuss with ICANN support team how to best maximize in-person meeting in Kigali and face to face time with PTI.

Agenda Item #1: Welcome, Roll Call, SOI Updates

- No SOI updates were offered.

Agenda Item #2: Action Items (all action items tracked in the Google sheet linked [here](#) [docs.google.com])

Reference	Date	Action item	Status
12-01, 12-02	14 May 2024	The IFR2 review team will complete review of the IANA Complete review of IANA Naming Function Contract Article IV (Sections 4.2 – 4.10) and will add feedback to the spreadsheet linked here . ICANN support team to share the above homework assignment with the IFR2 review team via email.	<ul style="list-style-type: none">• See agenda item # 4.
12-03	14 May 2024	ICANN support team to share 'Save the Date' invite for ICANN80 via email.	<ul style="list-style-type: none">• Complete - Placeholder shared for a working session in Kigali, 09:00 – 10:15 CAT (07:00 – 08:15 UTC)
12-04	14 May 2024	ICANN support team to reach out to PTI to get clarification	<ul style="list-style-type: none">• Complete - Clarification questions shared with PTI.

		on questions raised during this meeting.	
11-01	30 April 2024	IFR2 team to put together a list of ongoing questions to ask ICANN Legal, potentially in Kigali.	<ul style="list-style-type: none"> Ongoing - See 'Questions for Legal' tab in the IFR2 IANA Naming Function Contract Breakdown workbook. Staff will also share questions with Legal as they come up, as appropriate, to answer questions via email or during regular meetings if possible.
07-01	4 March 2024	As follow up from the 6 March CSC briefing: Co-chairs to consider formally asking the CSC liaison if there is anything they would like to bring to the attention of the IFR2.	<ul style="list-style-type: none"> Ongoing - On hold for future consideration, once the IFR2 gets to a place in its work where it feels it can phrase the question most meaningfully.

Agenda Item #3: Check in on status of initial contract review

- **Current pace will see initial reading complete around August timeframe.**
- **Reminder that completion of homework assignments is critical to keeping pace.**
- **Some alterations to ways of working may be considered as we move forward as appropriate for keeping the team's momentum.**
- If the IFR2 review team needs more time, they may consider changing the cadence of the meetings to include more frequent meetings or longer meetings (potentially by half an hour).

Agenda Item #4: Pick up discussion of findings from the reading of the SOW and Article IV, Sections 4.2 - 4.10:

- **Pick up from SOW, Annex A, 4 (b) (ii) – row 116 in the [workbook](#).**
- **Review comments on Article IV Sections 4.2 and 4.3**
- Marilia addressed questions that the IFR2 review had flagged for PTI in rows 111, 112, 116 and 117 in the workbook document linked above.
- The team reviewed most of the contract and has two sections left to discuss in plenary.

Agenda Item #5: Next Steps:

- **Homework assignment to be agreed based on meeting progress.**
- No new homework was assigned.
- The team will next meet in Kigali for ICANN80.

Agenda Item #6: AOB, close

- No AOB was discussed.