

Second IANA Naming Function Review (IFR2) Meeting 10

16 April 2024 | 11:00 UTC – 12:00 UTC

Meeting wiki:

<https://community.icann.org/pages/viewpage.action?pageId=311558191>

Review Team Members and Liaisons: Alan Barrett, Ashley Heineman, Brett Carr, Ching Chiao, Edowaye Makanjuola, Jonathan Robinson, Lars-Johan Liman, Olga Cavalli, Marilia Hirano, Peter Koch, Rafik Dammak, Rick Wilhelm, Sami Ali Apologies: Steve Conte, Carlton Samuels	Observers: N/A ICANN Org: Brenda Brewer, Jennifer Bryce, Reda Josifi,
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These high-level notes are designed to help people to navigate through the content of the call. They are not meant to be a substitute for the meeting recording, which can be accessed directly via this [link](#), or on the wiki page linked above.

Newly Added Action Items:

- Leadership to discuss and decide on next steps in terms of group assignments for future meetings. Idea of parallel work will be revisited after today's exercise.
- ICANN support team to share with IFR2 review team google docs so that the review team can finish Statement of Work (SoW) review for homework. The review team to input comments/questions in the shared google docs.

Agenda Item #1: Welcome, Roll Call, SOI Updates

- No SOI updates were offered.

Agenda Item #2: Action Items (all action items tracked in the Google sheet linked [here](#) [docs.google.com])

Reference	Date	Action Item	Status
09-01, 09-02	2 April 2024	ICANN support team to work with PTI to schedule a meeting based on their availability to review the questions prepared regarding the definitions section of the contract.	<ul style="list-style-type: none">• PTI liaison will share historical context and background to the development of the definitions section and will attend the 16 April meeting to speak to this further and answer any questions. PTI team members remain available for briefings at the request of IFR2.
09-03	2 April 2024	Co-chairs will work with ICANN support team to prepare for the 30 April meeting where the review	<ul style="list-style-type: none">• To be completed as part of the 2 April meeting agenda.

		team will be split into two groups, reviewing two different parts of the contract in parallel.	
07-01	6 March 2024	As follow up from the 6 March CSC briefing: Co-chairs to consider formally asking the CSC liaison if there is anything they would like to bring to the attention of the IFR2.	<ul style="list-style-type: none"> On hold for future consideration, once the IFR2 gets to a place in its work where it feels it can phrase the question most meaningfully.

Agenda Item #3: Background on the genesis of the Definitions section of the IANA Naming Function Contract, and answer questions (further material will be shared to the list in advance of the meeting) – PTI

- Marilia sent an email addressing the review team's questions, explaining the intent of the definitions section, why definitions were phrased the way that they were, as well as the placement of definitions in the contract. The email was drafted by ICANN legal.
- The co-chairs felt that the email sufficiently answered the group's questions and parking lot this to return to when needed.

Agenda Item #4: Review section 4.1 of the IANA Naming Function Contract in the context of the SOW - work in breakout groups. HOMEWORK READING:

- a. Section 4.1 Designation
 - b. Annex A: Statement of Work (contained within the contract – scroll to page 22 onwards).
 - c. Keep these questions in mind when reading:
 - i. Are there any deficiencies (anything missing) in the text?
 - ii. Does anything require clarification?
 - iii. Is the text/content still necessary?
 - iv. Is there any additional information or data needed to make an assessment about this text?
- The review team split into two groups (A and B) and started working on the definition section, followed by the first sections of the Statement of Work (SoW). Notes were captured in the [Contract Breakdown document](#).

Agenda Item #5: Next steps: Quick temperature check regarding the parallel working approach trialed during the meeting today.

Agenda Item #6: AOB, close

- No AOB was discussed.