DRAFT

Root Zone Evolution Review Committee (RZERC) Charter Term Sheet Commented [A1]: Edit suggested by Seun Ojedeji.</comment>

Purpose	Review and provide input regarding proposed architectural and operational changes to the root zone. As determined necessary by the committee, propose architectural and operational changes to the ~~Root~~ root ~~Zone~~ zone for consideration by the ICANN Board. Act as a consultation body for ICANN during the RFP process for the Root Zone Maintainer, if needed
Scope of Responsibilities	Consider issues raised to the committee to identify any potential security, stability or resiliency risks to the architecture and operation of the root zone. Coordination with the committee's respective organizations and communities, and if appropriate, external experts, to ensure that relevant bodies were involved in decision and relevant expertise was available. For operational and architectural changes that impose potential risk to the security, stability, or resiliency of the root system (as identified by one or more committee members and agreed by a simple majority of members), coordinate a public consultation process via the ICANN public comment forum regarding the proposed changes, including the identified risks. Act as a consultation body for ICANN during the issuance and consideration of an RFP for the Root Zone Maintainer, if needed. Coordinate with the Customer Standing Committee (CSC) as needed;
Composition	9 committee members as follows: One ICANN Board member, one senior IANA Function Operator administrator or delegate, Chairs or delegates of the SSAC, RSSAC, ASO, IETF, a representative of the GNSO RySG, a representative of the ccNSO and a representative of the Root Zone Maintainer. The committee will select its chair. Appointment of members shall follow each organization/group's internal process. The committee membership shall be renewed every 5 years.
Meetings	Will meet as frequently as necessary, with at least one meeting per calendar year. Regular meetings may be called upon with a fourteen-days notice by either the Chair or two members of the Committee acting together. Meetings to address urgent issues may be called in a manner calculated to provide as much notice as possible to the members of the Committee. Meetings may take place telephonically, appropriate Internet based applications, or face-to-face. E-mail ~~and other Internet-based discussion~~s are not deemed to be meetings.

<comment id="A2">Commented [A2]: Question from Seun: Is it clear on who determines whether to run an RFP for the RZ maintainer. This statement seem to assume its ICANN. Is there any document that affirms this?

Alan responded.

<comment id="A3">Commented [A3]: Edit suggested by Eduaro Diaz.</comment>

<comment id="A4">Commented [A4]: Milton expressed concerns about potential conflict of interest, but understand that participate is essential. Recommended limiting role (e.g., should not chair committee, consensus decision should not allow RZM to block recommendations.)</comment>

Commented [A5]: Edit suggested by Seun Ojedeji.

Alan's comment: Given the flexibility in the 1st paragraph on who will "represent" each organization, I think this is redundant.</comment>

<comment id="A6">Commented [A6]: Edit suggested by Seun is that meetings may take place through an audio-visual conferencing tool or face-to-face.

Alan's comment: Perhaps just electronically.

<comment id="A7">Commented [A7]: Edit suggested by Eduaro Diaz.</comment>

Voting and Quorum	Decisions and actions of the Committee shall be taken by consensus. Such consensus shall be documented and may be determined via Internet-based discussions without the need for a meeting. Quorum should be 5 members or more. The chair (or any other delegate) and at least 4 members of the group shall form a quorum. Depending on severity/urgency of issues, in a situation where not all members are present, the committee shall provide a 24-hour window for members comments before meeting decisions/actions are finalized.
Records of Proceedings	The Committee shall operate openly and transparently. Minutes or other records of Committee sessions shall be posted as soon as possible following approval by the Committee. In a situation where minutes publication elapsed 72 hours, the minutes shall be published but appropriately marked as draft with relevant disclaimer. In the event that making certain deliberations public would create a risk to the security or stability of the Internet DNS, the Committee shall specifically identify that as a reason for withholding parts of their meeting records.
Conflicts of Interest	Committee members must provide statements of interest and confirm adherence to a Conflicts of Interest policy in their Committee service.
Review	The Charter of the Committee shall be reviewed at least every 5 years, and a review may be initiated more frequently if determined necessary. However, all reviews shall be subject to ICANN public comment process.

Commented [A8]: Edit suggested by Chuck Gomes.

Commented [A9]: Suggestion by Eduaro Diaz.

Commented [A10]: Edits suggested by Seun Ojedeji.

Alan's comment: There were several discussions on this and the result was no quorum rule. Recommendations out of the RZERC need consensus of the whole group. On any given discussion, only a small number of the group may be knowledgeable and involved.

This is a very senior group, , consensus is required, and emergencies are just that. We should give them flexibility.

Commented [A11]: Comment from Seun: I think this needs to be further clarified, i don't expect there is a need for whole committee to approve the minutes.

Commented [A12]: Edit suggested by Seun Ojedeji.

Commented [A13]: Comment from Seun: What policy is refered to here and where is this policy referenced?

Commented [A14]: Edit suggested by Seun Ojedeji.