
Bylaws of the Colorado Chapter of the Internet Society

Article I. - Name

1. * This organization shall be called the Colorado Chapter of the Internet Society.*

Article II. - Purpose

1. This Chapter shall be organized as a not for profit organization under all applicable laws.
2. This Chapter shall serve Internet professionals, activists and Internet focused businesses and organizations in and near Colorado, USA.
3. * This Chapter is chartered by the Internet Society. These bylaws neither supersede nor abrogate any of the Bylaws of the Internet Society that regulate chapter affairs.*
4. This Chapter shall act as a centralized force in this region for raising awareness and promoting the principles and goals of the ISOC both within our local community and around the world.
5. This Chapter shall bring the numerous knowledgeable Internet professionals in this region together and unite them in efforts to promote the evolution and understanding of the modern Internet.
6. This Chapter shall also act as an environment for social and professional networking in order to build a more cohesive culture for Internet professionals and activists in this region.
7. This chapter shall organize events and projects to serve all of these goals.

Article III. - Membership

1. * All members of a chapter shall also be members of the Internet Society. Membership is not necessary, however, for participation in activities of the society or its chapters.*
2. *The chapter shall have two classes of members: Organizational Members and Individual Members.*
3. *All individuals and organizations falling within the defined scope of the chapter shall be eligible for membership without discrimination.*
4. * Membership in the Chapter shall be open to all ISOC members in the locality served by the Chapter upon request and payment of any local dues, as determined by the Executive Committee.*
5. Student membership shall be open to all full-time students; student membership dues shall be determined by the Executive Council, but shall not exceed 75 percent of regular member dues.

Article IV. - Officers

1. The officers of this Chapter shall be: Chair, Vice Chair, Secretary, and Treasurer.
2. The officers shall be elected at the Annual Election Meeting. They shall take office on the first day of the fiscal year and serve for one year.
3. In the event of a resignation or other early vacancy of office: An emergency Nominating Committee shall be selected by the Chair and/or Vice Chair. The emergency Nominating Committee shall present a list of candidates to the Executive Council which will conduct an emergency vote and appoint an interim officer from said list. The interim officer shall hold the vacated office, conducting all office duties until the next Annual Election Meeting and a full Chapter vote.

Article V. - Duties of Officers

1. The Chair is the principal officer and is responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the Internet Society and these bylaws. The Chair shall preside at all meetings of this Chapter and of its Executive Council. With the advice of the Chapter's Executive Council and the approval of the Vice Chair, the Chair shall appoint all members of committees of this Chapter and all Committee Chairmen.
2. The Vice Chair shall support and assist the Chair in the management and leadership of the Chapter and shall provide oversight of the Chair for the Chapter and Executive Council. The Vice Chair shall preside at meetings and make appointments in the absence of the Chair.
3. The Secretary shall keep the minutes of all Chapter and Executive Council meetings. Other duties of the Secretary include:
 - A. Preparation of the Annual Chapter Report for presentation to the Chapter at the Annual Election Meeting.
 - B. *Preparation of the Chapter's Annual Activity Report (Document 94-253) and submission of this report to ISOC Headquarters.*
 - C. *Notification to ISOC Headquarters of any changes in the elected officers of the Chapter. *
 - D. *Submission of any proposed amendment to these by-laws to the Vice President of chapters for approval.*
 - E. Chair the Charter Committee.
4. The Treasurer shall collect dues, pay all bills, and maintain the Chapter's financial records. Duties of the Treasurer shall also include:
 - A. Preparation of the Chapter's Annual Financial Report for presentation to the Chapter at the Annual Election meeting.
 - B. *Completion and submission of the Annual Financial Report to ISOC Headquarters.* (This is a mandatory report - it is required by ISOC Document 94-253)

Article VI. - Executive Council

The Executive Council shall consist of the present Chapter officers, the immediate Past Chair, the chairmen of the Chapter's standing committees and representatives to other organizations.

The term of the members of the Council shall coincide with the terms of the officers. They shall take office on the first day of the fiscal year and serve for one year.

Article VII. - Standing Committees

1. The Standing Committees of the Chapter shall be Charter, Program, Education, Standards, Membership, and Publicity.
2. The Charter Committee shall write and maintain the Chapter Bylaws as well as all required State, Federal and local organizational documentation. The Charter Committee shall write, modify, approve and maintain all Chapter contracts. The Chapter Secretary will serve as Chair of the Charter Committee.
3. The Program Committee shall plan and make arrangements for the programs of the Chapter's meetings and events in accordance with the membership's interests and the aims of the Chapter as set forth in Article II.
4. The Education Committee shall plan and make arrangements for the educational efforts of the Chapter. This includes but is not limited to; professional development, creating and easing access to reliable information about the Internet and support of the ISOC global education and training activities.
5. The Standards Committee shall organize the Chapter members Standards and Protocols contributions. The Standards Committee will track and report on current RFC and other current technical standard developments.
6. The Membership Committee shall recruit new members, process membership applications, maintain member records and work to resolve membership related issues.
7. The Publicity Committee shall plan, design, arrange for and carry out all marketing and publicity projects and tasks. The primary function of the Publicity Committee shall be to increase awareness of the Chapter, Chapter events, and the Chapter's purpose as set forth in Article II.

Article VIII. - Temporary Committees

1. With the advice of the Chapter Executive Council, the Chair may appoint such temporary committees as appropriate.
2. A Nominating Committee, consisting of at least three members of this Chapter, at least two of whom shall not be members of the Executive Council, shall be appointed by the Chapter Chair at least two months prior to the Election meeting or as needed in the event of an unscheduled vacancy of office. The slate of officers must be presented no less than two weeks prior to the Election meeting. The Nominating Committee is also responsible for identifying members who may serve on the various committees.
3. An Audit Committee shall be appointed by the Chapter Chair at the close of the fiscal year to assure the accuracy of the accounting of the Chapter's funds for the year. This Committee should also verify the accuracy of the Financial Report prepared by the Treasurer for submission to ISOC.
4. Sub-Committees shall be treated as temporary committees. When a Committee deems it necessary by simple majority vote, the formation of a sub-committee

- shall be requested. The function and duration of a Sub-Committee will be determined by the Chair based on the requesting Committee's recommendations.
5. Other temporary committees may be appointed as appropriate with the approval of the Executive Council.

Article IX. - Meetings

1. *The Chapter shall hold meetings only in places that are open and accessible to all members of the Society.*
2. Meetings shall be held as planned and scheduled by the Program Committee.
3. There shall be a minimum of two Chapter meetings each fiscal year.
4. The Annual Election meeting shall be held at the last meeting of the Chapter's fiscal year. At this meeting, the Secretary and Treasurer each shall present a report. Also, the election of officers shall be held.
5. * Notices of the place and time of all meetings shall be distributed to all members at least one week prior to any meeting, by Internet mail or by oral, telegraphic, or other written notice, duly served on or mailed .*
6. Chapter Committees may have additional Committee meetings as needed. Committee meetings shall be scheduled by the members and officers of the Committee. All Committee meetings shall uphold Chapter meeting standards as stated in these by-laws and as in common Chapter practices.

Article X. - Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made by the Treasurer with authorization of the Executive Council and shall be included in the minutes of its meetings.
2. Dues shall be fixed annually by the Executive Council.

Article XI. - Amendment and Voting Procedures

1. *All proposed changes to these Chapter Bylaws shall have been approved by the Vice President of Chapters before being presented to the Chapter membership for a vote.*
2. No official business of the Chapter shall be conducted unless a quorum of the Chapter is present.
3. A quorum of the Chapter shall be defined as 50 percent of the voting membership of the Chapter or at least 20 members, which ever is greater.
4. A simple majority of the members present and voting shall be required to carry a motion.
5. To vote on the Bylaws, the Chapter shall have a quorum and the action will be passed by a plurality of affirmative votes.
6. Officers will be elected by a plurality of votes cast. If the election is conducted by mail ballot, sufficient ballots must be returned to have constituted a quorum.

Article XII. - Dissolution of the Chapter

1. Dissolution of this Chapter by consent of the members shall consist of unanimous agreement of all its officers together with a majority vote at a meeting which has been publicized in advance to all members of the Chapter for the purpose of taking this vote.
2. Should this Chapter be dissolved, its assets shall be transferred to ISOC Headquarters.